

LOG IN AT THE APPLICATION PORTAL

You log in to the Application Portal through WAYF (Where Are You From), a national login service, which is used by Danish universities, NemID, etc.

There are three different ways to log in:

- Log in via an active WAYF log in at a Danish university
- Log in as self-registered user
- Log in with NemID


The below instructions describe the three ways of log in. It is important to use the same way of log in each time you log in to the Application Portal.

When you create an application, it will be connected to the e-mail address you use to login to the system. For future logins – when you enter the system to see messages and status of your applications – you have to use the same log in, you used, when starting the application.

[Use this link to open the Application Portal](#)

You start at the Welcome page:

Uddannelses og Forskningsministeriet

 [Change language](#)

AO0001 - Welcome to the Application Portal

Welcome to the joint application portal for master's programmes, electives, continuing and further education and training at the Danish universities.

Select how you want to log in:

In order to use the portal you must log in using one of the following:

- If you already have a login at a Danish University, select 'Log in', after which you must select your University in WAYF-list.
- If you have previously created a user account for this portal, select 'Log in as self-registered user'.
- If you want to log in using NemID, select 'Log in with NemID'.

Important! Remember to use the same login in the future, so that you can find your applications again as they are identified by the email address, that is transferred with your 'Log in' information.

[Log in](#) [Log in as self-registered user](#) [Log in with NemID](#)

New user?

If you don't have NemID or a login at a Danish University, you must first register as a user here. Use a personal email address, which you will always have access to. If you have any questions about the login to the application portal, you must contact the University for which you want to apply for admission on. Once you are a registered user, you must log in as a self-registered user.

[Set me up as a user](#)

LOG IN VIA AN ACTIVE WAYF LOG IN AT A DANISH UNIVERSITY

You can only use this Log in option if you have an active WAYF login at a Danish university.

Choose your university from the WAYF institution list. After you have chosen your institution, you are directed to the login page of your institution. Enter your user name and password.

Choose IT University of Copenhagen if you are or previously have been enrolled at the IT University.

Select how you want to log in:

In order to use the portal you must log in using one of the following:

- If you already have a login at a Danish University, select 'Log in', after which you must select your University in WAYF-list.
- If you have previously created a user account for this portal, select 'Log in as self-registered user'.
- If you want to log in using NemID, select 'Log in with NemID'.

Important! Remember to use the same login in the future, so that you can find your applications again as they are identified by the email address, that is transferred with your 'Log in' information.

Log in

Log in as self-registered user

Log in with NemID



Feedback

Dansk



To access **Application Portal (formerly STADS-DANS)** please login at your institution.



Recent choices:

[IT University of Copenhagen](#)

[Application Portal \(formerly STADS-DANS\)](#)

[Design School Kolding](#)

University

Use search box to find your university

[Aalborg University](#)

[Aarhus University](#)

[IT University of Copenhagen](#)

[Metropolitan University College](#)

[Roskilde University](#)

[State and University Library - employees](#)

[Technical University of Denmark](#)

Change language

If you get an error message, it may be because you do not have an active WAYF login from your home university. Please contact the IT Department at your home university or choose another login option.

For future logins – when you enter the system to see messages and status of your applications – you have to use the same log in, you used, when starting the application, so please be aware of for how long time after graduation your home university keep your mail and WAYF-logout active.

LOG IN AS SELF-REGISTERED USER

Please note that you have to set up a user (self-registration) to use this login option.

Select how you want to log in:

In order to use the portal you must log in using one of the following:

- If you already have a login at a Danish University, select 'Log in', after which you must select your University in WAYF-list.
- If you have previously created a user account for this portal, select 'Log in as self-registered user'.
- If you want to log in using NemID, select 'Log in with NemID'.

Important! Remember to use the same login in the future, so that you can find your applications again as they are identified by the email address, that is transferred with your 'Log in' information.

Log in


Log in as self-registered user

Log in with NemID



Enter your email and password

A service has requested you to authenticate yourself. Please enter your username and password in the form below.

 Email

Password

Help! I don't remember my password.

Click the button to activate the service that gives you a new password

SET ME UP AS A USER

If you are already registered as a user (e.g. from an earlier application or if you have applied for admission to another university) you do not have to set up a new user, you just login using the same e-mail address that you have used in an earlier login.

New user?

If you don't have NemID or a login at a Danish University, you must first register as a user here.
Use a personal email address, which you will always have access to. If you have any questions about the login to the application portal, you must contact the University for which you want to apply for admission on.
Once you are a registered user, you must log in as a self-registered user.

[Set me up as a user](#)

Click "Set me up as a user"

If you have a Danish CPR number, you must fill in the following fields:

- First/Middle Names
- Last name
- Nationality (choose from list)
- Email (Make sure that you have entered the right e-mail address)
- Documentation for identity (a copy of your passport)
- Your Danish social security number (CPR).

Uddannelses- og Forskningsministeriet

AO0002 - Self-registration

* First/Middle names

* Last name

* Citizenship

* Email

Documentation for identity No file selected. **The following file types are allowed**
doc , docx , jpeg , jpg , pdf

Document	Source	Uploaded date	
Copy of passport.docx	Applicant	11-Nov-2016	<input type="button" value="Delete"/>

Danish social security number (CPR) I do not have a Danish social security number (CPR)

* Danish social security number (CPR)

If you do not have a Danish social security number (CPR) you must also fill in the date of birth, sex and address

Danish social security number (CPR)
 I do not have a Danish social security number (CPR)

* Date of birth: 31-Dec-1985

* Sex: Female Male

National ID: GBxxxxxxxxxxxxxxxxxxxx

* Address: Estria Road 333

* Country: United Kingdom (GB)

Postcode: B15 2LG

City: Birmingham

If you cannot find your postcode in the list, please enter postcode and city here:

Click “Create” when you have entered your information.

The system will now send you an e-mail regarding activation of your account to the e-mail address you have registered. The mail contains a link to a webpage, where you activate your account by entering the password you wish to use.

Please note that your spam filter may catch this e-mail.

LOG IND WITH NEMID

Select how you want to log in:

In order to use the portal you must log in using one of the following:

- If you already have a login at a Danish University, select 'Log in', after which you must select your University in WAYF-list.
- If you have previously created a user account for this portal, select 'Log in as self-registered user'.
- If you want to log in using NemID, select 'Log in with NemID'.

Important! Remember to use the same login in the future, so that you can find your applications again as they are identified by the email address, that is transferred with your 'Log in' information.

You can only use this option if you have a Danish NemID.

Please be aware that your NemID must provide both your name, email address and your civil registration no. for the Application Portal. This is not always the case, so you might have to set up your NemID for this.

 Log on with code card >

 Log on with code file >

NEM ID
NemLog-in - Offentligt Log-in-fællesskab

User ID ?

Password ?

[Forgot your password?](#)

Operating status

Normal operation

More information

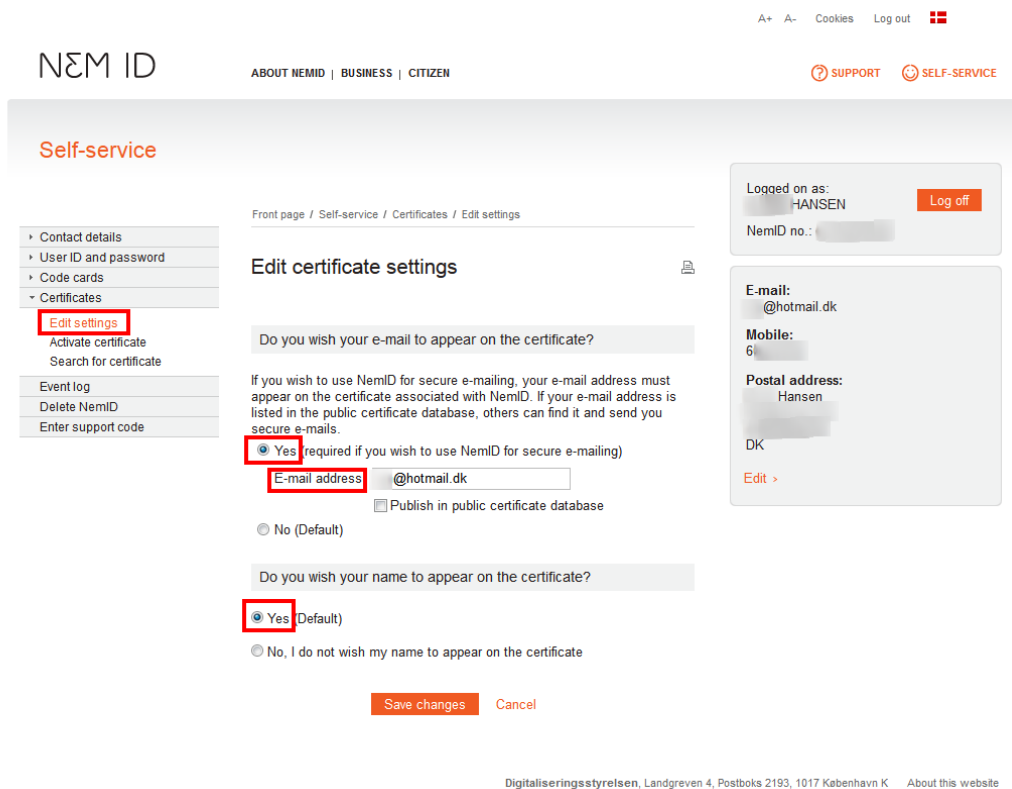
- Security
- Help to log-on
- Log-on types
- About Nemlog-in
- Terms
- Order NemID
- Renew NemID

Logout advice

Click "Logout" button and then close all browser windows when you have been logged on with NemID

Check your NemID settings:

- Go to the NemID website: www.nemid.nu
- Log on to Self-service.
- Make sure that your name is displayed correctly – look at the right side of the display.
- Choose “Certificates” in the menu on the left side of the display.
- Choose “Edit settings”.
- Tick the box “Yes” in the section: “Do you wish your e-mail to appear on the certificate” (this is necessary to make sure that NemID will transfer your e-mail address).
- Write/confirm your e-mail address.
- Choose “Save changes”.
- To confirm this change you must enter the PIN, which is send to the e-mail address you have given. Please note that the e-mail may be caught by your spam filter.
- When you have entered the pin and confirmed it, you are asked to confirm the certificate settings once more.
- When this I done, you are ready to use NemID for login at the Application Portal.



WAYF CONSENT


After you have logged in using one of the above methods you will be presented with a WAYF Consent form that inform you on which information the user account transfers to the application system. You must make sure that your e-mail address and CPR number is transferred – check the fields “E-mail address” and “National ID number”. When you have accepted the information in the WAYF Consent certificate, the application system will open.

You are about to log into Application Portal (formerly STADS-DANS).

The purpose is the handling of applications for admission to Danish universities – from both Danish and international students.

The data below is required to access the service.

Do you accept to send it from IT University of Copenhagen to Application Portal (formerly STADS-DANS)?

E-mail	[redacted]@itu.dk
Nick name [?]	I. H. [redacted]
Last name [?]	H. [redacted]
User ID [?]	[redacted]@itu.dk
Primary affiliation	staff
First name [?]	I. [redacted]
The organisation's nickname [?]	IT University of Copenhagen
Level of Assurance	2
National ID number [?]	[redacted]
Domain name of the institution [?]	itu.dk 

[Incorrect personal information?](#)
[Consent management](#)

WAYF-sekretariatet

Rued Langgaards Vej 7, 5.
2300 København S

www.wayf.dk
sekretariat@wayf.dk

DO YOU NEED MORE HELP?

If you have any questions regarding the application procedure or just need help, please contact [Student Affairs and Programmes](#).