

Executive Management
Direct phone: +45 7218 5072
E-mail: gigr@itu.dk
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For the Members of the IT University Board

Comments on the minutes are kindly asked to be given in writing to the Journal (journalen@itu.dk) on October 1, 2024, at the latest.

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated, and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

MINUTES

ITU Board meeting

September 19, 2024, at 14:00 – 17:00

Present:

From the Board: Carsten Gomard, Christina Hvid, Hanne Breddam, David Sands (via Microsoft Teams), Mircea Lungu (item 1-6 + 8), Martin Lutander Holm Jensen, and Dagmar Bondo Kristiansen.

From the Executive Management: Per Bruun Brockhoff, Lone Malmborg, and Georg Dam Steffensen. Others: Jannik Møller Søndergaard (item 3-6).

Regrets: Kristine Stenhuus

The minutes taker: Gitte Gramstrup

The Chairman of the Board welcomed to the meeting and informed that Kristine Stenhuus was unable attending, and that David Sands was attending by Microsoft Teams. Furthermore, he informed that Mohammad El Baker Ammar Rehda has stopped as a student at ITU and as member of the ITU Board. A new student will be elected as board member at the election in the late fall.

Public items:

1. Approval of the Minutes from the Previous Meeting (decision)

No comments on the minutes from the meeting on June 3, 2024, had been received.

Recommendation:

The Executive Management recommended that the minutes were approved.

Conclusion:

The minutes were formally approved.

2. News from ITU (briefing)

The Chairman of the Board gave the word to Executive Management to give a briefing:

- New Academic Year: Per Bruun Brockhoff informed of the biannual "townhall meeting" for staff, inhouse celebration of ITU's 25th anniversary, and Campus Cup – a yearly student event.

- Status on the Candidate Reform: Per Bruun Brockhoff informed that the next to last of the planned meetings was just held and the report is expected by the end of October. The coordination between universities has been difficult. ITU has started developing two new "erhvervskandidat" educations which is a good thing. As all other universities we will be hit by the dimensioning, but not too hard.

- Status on SIS: Georg Dam Steffensen informed that at present, a recap is to be presented to the Ministry of Finance and – hopefully – it will result in an approval from the Finance Committee (Finansudvalget). Things look good for now. About 100 people are currently working on the SIS project which is expected to be up and running at ITU in 2027 or 2028. The Chairman thanked for the update and was pleased that the project costs will be shared by size.

- Status on DIIP: Per Bruun Brockhoff expected to be back with more information on the Danish Institute for IT Program Management at the next board meeting. We are having a "site visit" by the Villum Kann Rasmussen Foundation in October to see how things are going. On inquiry from Christina Hvid, Per Bruun Brockhoff confirmed that ITU expects a good outcome on the center and finds the Villum Kann Professor Bent Flyvbjerg to be a strong asset for ITU.

The Chairman of the Board was pleased to see how much is happening around Bent Flyvbjerg and finds it a huge win to have this center at ITU.

3. Half-year Accounts and Prediction for the Result of 2024 (briefing)

The Chairman of the Board gave the word to Georg Dam Steffensen, who referred to enclosure 1 and elaborated on some elements. The prediction of the result is an increase from DKK 0.5 M to DKK 3.0 M. The total staff forecast has slightly changed compared to the April forecast, and similarly the student activity grants and tuition fees. Overall, the prediction for the 2024 results is satisfying. He answered a couple of questions from the board members.

The Chairman of the Board was very pleased and found that this is exactly the way things should be.

4. Fulfilment of Strategic Contract Targets 2024 (discussion)

The Chairman of the Board gave the word to Per Bruun Brockhoff, who referred to enclosure 2 being the targets that were presented to the board at the board meeting in November 2023 and sketched how and why they had been chosen. Page 2-4 is the first follow-up on the eight targets per August 2024 and has been adapted to the organizational change plans. He went through the targets one by one. Regarding target 4 (Research Departments will identify specific actions to become a preferred research partner), we have hired people to build up a programme to help us meet the target. Target 5-7 (strategic activities within the area of leadership and organization) are heavily dependent on the organizational change and are expected to be met. We have engaged with Rambøll to create a leadership programme. Target 8 (The organization will identify climate organizations initiatives regarding buildings and employee behavior) is a climate target related to our organization. Georg Dam Steffensen added that ITU has decided to report ESG from 2026 and starts a project within a month. Dagmar Bondo Kristiansen stated that it would be nice if the ESG is shared with the students; Georg Dam Steffensen confirmed that this will be done.

The Chairman of the board concluded that there were no questions and thanked for the information.

5. Framework Budget 2025 – 2028 (decision)

The Chairman of the Board gave the word to Georg Dam Steffensen, who referred to enclosure 3. This year there are a lot of uncertainties in the framework budget. The Framework Budget shows a negative result of DKK 1.8 M in 2025 and an accumulated positive result of DKK 3.9 M throughout the four-year period. He noted that the effects on admissions, student FTEs and government grants regarding the 2023 Educational Reform start in 2024 and present full effect around 2036. The Framework Budget includes costs for developing, implementing, and operation the new sector-wide student information system (SIS). Regarding staff forecast, the number of Researcher FTEs increases significantly, caused by the expectation of more MSc students due to the forecast of additional study places in MSc study programmes taught in English. The TAP/VIP ratio is well below the average, compared to the Danish university sector. He gave an overview of management reserves and examples of their use. In 2028, the equity ratio will be at the preferred level of 0.18. The level of external research grants has gone down after being very high for the past years. People are looking into possible explanations. Mircea Lungu stated that one factor - among many - might be some colleagues not finding their work conditions to be satisfying and encouraged to pay attention to unsolved problems. Per Bruun Brockhoff stated that management is trying to create good work conditions for all.

Georg Dam Steffensen, Jannik Møller Søndergaard, and Per Bruun Brockhoff answered questions from the board members.

The Chairman of the Board rounded the item and was very pleased with the framework budget. He liked the forecast and way of thinking and gave thanks for an interesting and enlightening presentation.

Recommendation:

Executive Management recommended that the Framework Budget 2025 – 2028 was approved by the board.

Conclusion:

The Framework Budget 2025 – 2028 was unanimously approved by the board.

Confidential item:

6.

Public item:

7. Student Intake, Autumn 2024 (briefing)

The Chairman of the Board gave the word to Per Bruun Brockhoff, who referred to and elaborated a bit on enclosure 4. ITU has a high level of applicants, especially a lot of qualified 1st priority MSc applicants, and around 600 qualified 1st priority applicants

were rejected (counting BSc and the four of the MSc's with lowest unemployment rates). This number will be used to make a point again. He answered questions from the board members.

The Chairman of the Board thanked for the briefing.

Confidential Item:

8.

Public Items:

9. Rules of Procedure Review (decision)

The Chairman of the Board informed that this is a yearly exercise and referred to the recommendation, since no necessary adjustments have appeared.

Recommendation:

Executive Management recommended that the Rules of Procedure, approved and signed on September 20, 2018, are kept unchanged.

Conclusion:

The board unanimously approved the recommendation.

10. The Board's Self-evaluation 2024 (decision)

The Chairman of the Board informed that this too is a yearly exercise. He hoped that everybody would take the time to fill in the questionnaire and be open and honest in their answers. There were no protests to do as last year, which means that a consolidation of the answers will be made a confidential enclosure to the item on the agenda for the next board meeting in November.

Recommendation:

Based on the Self-evaluation Questionnaire, the following procedure was recommended:

1)

*Each member of the Board receives a questionnaire by the end of September 2024. The Questionnaire is filled in and returned by e-mail to the Chairman of the Board, e-mail: carg@itu.dk (with cc to gigr@itu.dk) **on Thursday, October 10, 2024, at the latest.***

2)

With the filled in questionnaire as starting point, the Chairman of the Board has a potential talk with the members of the Board – separately, if necessary. These talks will be scheduled by agreement with the parties in question.

3)

As an item on the agenda at the board meeting on November 21, 2024, the Chairman of the Board will present observations from the filled in questionnaires and the potential talks with the Board Members and lead a discussion of any identified problems. The item will be confidential and can take place without the presence of the Executive Management.

Conclusion:

The board unanimously agreed to the recommendation.

11. Questions Regarding Mail-delivered Briefings (briefing)

The Chairman of the Board noted that there were no comments to the sent-out information.

12. Any Other Business

The Chairman of the Board was congratulated on his reappointment for a second period.

The board spent the left minutes on **"The Board´s 15 Minutes"**, for board members only.

Respectfully submitted,

Gitte Gramstrup
Assistant to the Executive Management