

Executive Management
Direct phone: +45 22906886
E-mail: lepr@itu.dk
_ Journal no.: 2021-3628

November 30, 2023

For the Members of the IT University Board

Comments on the minutes are kindly asked to be given in writing to the Journal (journalen@itu.dk) on December 8, 2023, at the latest.

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated, and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

CONFIDENTIAL MINUTES

Board meeting,
November 23, 2023, at 14:00 – 17:00

Present:

From the Board: Carsten Gomard, Kristine Stenhuus, David Sands, Hanne Breddam (via Microsoft Teams), Mircea Lungu (via Microsoft Teams) and Mohammad Ammar.

From the Executive Management: Per Bruun Brockhoff and Georg Dam Steffensen.

Regrets: Lou Rudd, Christina Hviid and Jens Chr. Godskesen.

The minutes taker:

Lene Dahl Prahm

Public items:

1. Approval of the Minutes from the Previous Meeting (decision)

No comments to the minutes from the meeting on September 21, 2023, had been received.

Recommendation:

The Executive Management recommended that the minutes were approved.

Conclusion:

The minutes were formally approved.

2. Welcome to the two new members of the Board

The Chairman of the Board welcomed the two new members of the Board and there was a short presentation round.

3. State of the Union

The Chairman of the Board gave the word to Per Bruun Brockhoff to give a state of the union presentation.

Per Bruun Brockhoff outlined the four main focus areas at ITU; Research, Education, Innovation/impact and staff.

Research: Per Bruun Brockhoff gave a short presentation of ITU, the structure, the ITU triangle, an overview of the research departments - the Research Centers, Labs and Research Groups all being anchored at the 3 research departments.

Education: Going forward Per Bruun Brockhoff mentioned the importance having the ITU triangle represented at ITU.

Per Bruun Brockhoff informed about the recent LEAD report, that among others demonstrate that International Candidates graduating from ITU contribute very positively to Denmark, as well as ITU candidates in general contributing more to the society than compared not taking an ITU MSc education.

Impact/Innovation: In regard to researcher outreach impact, ITU has a visibility above its weight class.

Per Bruun Brockhoff briefly informed that ITU just prepared a new strategi for student startups. The Chairman applauded this initiative, and it was agreed to have it on a meeting agenda soon.

Staff: Per Bruun Brockhoff briefed about the recently performed APV (Workplace Assessment) and highlighted some main findings, both the positive feedback, but also some key issues that must be addressed. To ensure an appropriate follow up Per Bruun Brockhoff presented a timeline agreed with Management Group and the Working Committees and stated that in the follow up process the Executive Management will talk openly about any challenges and emphasize that it is a mutual task to create a good working environment.

The Board agreed to distribute the APV report to the Board after the meeting and to have a follow up on the first Board meeting in 2024.

The Chairman of the Board thanked Per Bruun Brockhoff for a good and sincere briefing.

4. New joint agreement: improvement of the conditions for covering the costs of fund-financed projects (briefing)

The Chairman of the Board gave the word to Per Bruun Brockhoff who informed about the new joint funding agreement regarding "projekttillæg" (covering partially the overhead costs of fund-financed projects), that the Board had been informed about in written. Historically, it would have meant an additional 2 mio. DKK a year during recent years.

The Chairman of the Board thanked Per Bruun Brockhoff, and it was agreed to share the more detailed Power Point presentation after the meeting.

5. The Accounting of Third Quarter and the Prediction of the Result of the Year 2023 (briefing)

The Chairman of the Board gave the word to Georg Dam Steffensen, who referred to enclosure 1 ensuring that the Executive Management expects no significant change compared to the July forecast - the minor adjustments are all mentioned in enclosure 1.

A question regarding the progress of subleasing was raised and Georg Dam Steffensen answered that all available square meters at Rued Langgaards Vej already have been subleased and that part of the available square meters at Emil Holms Kanal are about to be used for externally funded research.

The Chairman of the Board noted that the revised forecast is within what was to be expected.

6. Fulfilment of Strategic Contract Targets 2023 (discussion)

The Chairman of the Board gave the word to Per Bruun Brockhoff, who referred to enclosure 2 and the comments on the agenda focusing on the targets unlikely to be achieved.

Regarding collaboration and relationship (B15) it has been difficult to work with the strategic goal as what is desired to achieve is unclear. The Board agreed to this perspective. However, to ensure more progress going forward it has been decided to focus more on concrete activities at the research departments in 2024.

Regarding the number of PhD defenses, it will not be reached in 2023 (B16) the reason of delays with the PhD projects is due to Covid-19 and illness. The Board noted that the number of PhD defenses itself is hard to evaluate without looking at the historical development and vision of number of PhD students at ITU.

Regarding Lifelong Learning, when counting the number of courses with participation of part-time students and ITU Professional Courses the target of 100 are not expected to be reached in 2023 (B18), however the expected number of LLL student take in is higher than predicted, meaning more students will be taught. The Board agreed that it is better to have many students than many courses and the Chairman of the Board thanked for the discussion.

7. Strategic Activities for 2024 (briefing)

The Chairman of the Board gave the word to Per Bruun Brockhoff, who referred to enclosure 3 and the proposed activities planned for 2024.

Per Bruun Brockhoff explained that the strategic activities are the outcome of a process with the management group at ITU, being identified as the targets that needs more focus in 2024 to secure fulfillment of ITU Strategy and Strategic Framework Contract with the Ministry. Per went through and elaborated on the 8 targets and answered a few questions and comments from the Board. Especially the Board pointed out the importance of target 5, 6, 7 and 8 having the APV in mind – and reminded the Executive Management to include the relevant stakeholders in the process.

A question regarding how ITU works strategically with AI (within research and education) was raised and it was decided to focus on this at the Board strategy seminar in 2024.

The Chairman of the Board thanked for the briefing.

8. The Budget 2024 (decision)

The Chairman of the Board gave the word to Georg Dam Steffensen, who referred to enclosure 4, stating that it mainly looks the same as presented in the framework budget at the September meeting. The Equity/income ratio at 0.15 is below the preferred ratio at 0.18 – however this is considered slightly lower.

Kristine Stenhuus called for a note describing the consequences of being significantly lower than the agreed level and Georg Dam Steffensen promised to add a note to the future budget.

Georg Dam Steffensen mentioned the agreement with Fluidio - the Board had been informed hereof in written - regarding the new student's administrative system (Nyt SiS) that has been signed. The Board pointed out that the Nyt SiS project, like any other huge IT project, is very risky - both for ITU and the sector and it was agreed to present an ITU focused risk assessment in this regard at the next Board meeting.

The Chairman of the Board rounded the item, thanked Georg Dam Steffensen, and concluded that the budget was approved.

Recommendation:

The Executive Management recommended that the Budget Proposal 2024 was approved.

Conclusion:

The Budget Proposal 2024 was unanimously approved by the Board.

9. The Candidate reform (briefing)

The Chairman of the Board gave the word to Per Bruun Brockhoff. Per Bruun Brockhoff informed the Board about the work going on between the Danish Universities to meet the Political settlement "Candidate Reform".

Per Bruun Brockhoff went through what has been outlined politically, focusing on what ITU could either benefit from or struggle with.

The Chairman of the Board thanked for the briefing and noted that the Board trust the Executive Management to represent ITU in the best possible way in this regard.

Confidential item:

10.

Public items:**11. Information about Ridderkorset (briefing)**

Due to time constrains the Item 11 was decided to be postponed for the next meeting.

12. Questions Regarding Mail-delivered Briefings (briefing)

The Chairman of the Board noted that there were no comments to the sent-out information.

13. Any Other Business

There were no comments.

14. The Board´s 15 Minutes

The Board had a free discussion without the presence of the Executive Management and the minutes taker.

Respectfully submitted,

Lene Dahl Prahm

Head of Management Secretariat