

Executive Management  
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December 13, 2021

For the Members of the IT University Board

**Comments on the minutes are kindly asked to be given in writing to the Journal ([journalen@itu.dk](mailto:journalen@itu.dk)) on December 11, 2021, at the latest.**

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated, and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

## CONFIDENTIAL MINUTES

Board meeting, November 25, 2019, at 14:00 – 17:00
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### Present:

From the Board: Carsten Gomard, Lars Mathiesen, David Basin, Kristine Stenhuus (item 1-8), Christina Hvid, Mircea Lungu, Sebastian Mateos Nicolajsen and Mikala Sofie Skoglund Thomsen.

From the Executive Management: Martin Tvede Zachariasen, Jens Chr. Godskesen and Georg Dam Steffensen.

Regrets: None.

The minutes taker:  
Gitte Gramstrup

## **Public items:**

### **1. Approval of Minutes from the Previous Meeting (decision)**

One addition from Mircea Lungu to item 7 (Framework Budget 2022-2025) in the minutes from the meeting on September 23, 2021, had been received and added.

#### ***Recommendation:***

*The Executive Management recommended that the minutes were approved.*

#### ***Conclusion:***

*The minutes were formally approved.*

### **2. News from ITU (briefing)**

- Status on Action Plan for ITU Strategy 2022-2025 and the ITU Framework Contract 2022-2025:

Martin Tvede Zachariassen gave a status on the plans. A local strategy plan must be finished by each department before February 1, 2022. The Action Plan for ITU Strategy 2022-2025 is a little postponed due to the postponement of the ITU Framework Contract 2022-2025 (the planned secondary meeting on November 29, 2021, has been postponed until the beginning of 2022), and due to the current political discussions. The anticipation is that the framework contract will not be finished with the ministry until the institutional plan is in place. This is not worrying, because we have had a very productive first meeting with the ministry and have a good picture of what is going to be in the new framework contract. Christina Hvid found it a bit strange to have a period without a contract (from the current one runs out by the end of 2021 and until a new one is signed in 2022) but noted that Executive Management is not worried about this and has tried being in a similar situation before.

- Subletting Status:

Georg Dam Steffensen informed that 5000 square meters are available for subletting. Currently ITU is subletting 1500 square meters and have estimated to be able to sublet 3200 square meters in 2022. Regarding the fifth floor in the building in Emil Holms Kanal, presently ITU is in contact with three interested companies for subletting. On inquiry from David Basin and Kristine Stenhuus regarding any considerations on the need of space and any problems with subletting free space, Georg Dam Steffensen stated that this will be looked further into when the negotiations with the ministry are finished, and when we have a final decision on Vejle Campus. Financially, it will be

noticeable in 2023, if we have empty space which we have not been able to sublet, but until now subletting has not been a problem. Currently there are no plans to change having space both in Rued Langgaards Vej and in Emil Holms Kanal. On inquiry from the board members, Georg Dam Steffensen confirmed that ITU is benefitting from having the subletting companies on campus, which is very positive.

- Kopernikus:

Georg Dam Steffensen informed that the system owned by the ministry now is expected to be handled over to the universities. Next step will be an "aktstykke". When handled over, the system will most likely be hosted by DTU, but Georg Dam Steffensen considers it more risky, when eight universities now are going to own the system. The universities have a general agreement to look into one system, but some universities are looking at other systems, and – in principle – it can end up with eight different systems. The Chairman of the Board agreed that in general we should be concerned about this. On inquiry from Kristine Stenhuus, Georg Dam Steffensen informed that the universities are supposed to pay for the system. For ITU, the implementation will cost about 40 M DKK and 3 M DKK a year to run it.

- Corona:

Georg Dam Steffensen informed that new restrictions are expected to start in the following week. As a consequence, ITU is preparing for the possibility of online exams in December/January, if necessary.

### **3. The Accounting of Third Quarter and the Prediction of the Year 2021 (briefing)**

The Chairman of the Board gave the word to Georg Dam Steffensen, who referred to enclosure 1 and elaborated on some elements, especially income, cost and equity. Some student activities are going down (Covid-19 related), and external grants are going a bit up. ITU expects to hire more administrative staff. The cash flow is still very good. He answered questions from the board members.

### **4. Fulfilment of Strategic Contract Targets 2021 (discussion)**

The Chairman of the Board stated that, overall, things seem fine and gave the word to Martin Tvede Zachariasen, who referred to enclosure 2 and elaborated on the comments on the agenda. He answered questions from the board members. Regarding T5 (Admission of female students to BSc SWU), the explanation is that it has not been possible to do all the usual outreach activities. The Chairman of the Board stated that ITU should be very pleased with the important 23% target, and the reason for the target being red is quite plausible. No one knows if Covid-19 will influence this in 2022 too, and Executive Management will discuss any "plan B" on outreach activities with the Communication Department. Kristine Stenhuus found T8 (Dropout for female students on BSc SWU) to be a bit alarming but was less concerned if the Covid-19 plays a role here too. There was a discussion among the board members on possible and various

reasons for dropouts (e.g. Mikala Sofie Skoglund Thomsen informed that change to another education or maternity leave are some of the reasons) and how to look closer into this. David Basin suggested to contact those who have dropped out and get information directly from them. The Chairman of the Board found it important to keep an eye on employment rates.

Regarding T21 (Research Centre for Government IT), Lars Mathiesen asked about the plans, goals, and visions for the centre, which was started as a flagship, but is never mentioned anywhere. He suggested to have a discussion on the topic at a future board meeting. Martin Tvede Zachariassen stressed that the centre has delivered what was agreed with Digitaliseringsstyrelsen. The focus of the centre up till now has been on building up research capacity. Jens Chr. Godskesen informed of the expectations from Villum Fonden regarding the VKR professor Bent Flyvbjerg. Sebastian Mateos Nicolajsen suggested to invite Bent Flyvbjerg and Jens Schmidt from the centre to inform and have a discussion with the Board. The Chairman of the Board agreed on this idea, and Martin Tvede Zachariassen added that it will be put on a future board meeting agenda not too far ahead. At this future occasion, Kristine Stenhuus and Lars Mathiesen would like to hear about the goals for the centre and when they should be fulfilled.

## **5. Strategic Activities for 2022 (briefing)**

Martin Tvede Zachariassen informed that – as a result of the postponed final negotiations on the strategic framework contract until the beginning of 2022 – executive management would like to present a plan for strategic activities for 2022 at the extraordinary board meeting in January 2022. The Chairman of the Board fully supported this.

## **6. The Budget 2022 (decision)**

The Chairman of the Board gave the word to Georg Dam Steffensen who referred to enclosure 3 and elaborated on government grants, income from study activities, student activity forecast, ITU teaching efficiency norm, facilities subleasing, staff forecast, and cash flow. The budget proposal shows a negative result of DKK -8.8 M and is unchanged compared to the Framework Budget. Furthermore, the equity/income ratio of 0.18 is exactly the preferred level. Mircea Lungu mentioned less hiring of researchers and a very low number of PhD students at ITU compared to other universities. There was a discussion on this and the tight correlation between the number of PhD students and external funding. The level is stable and the same in 2022 as in 2021 (around 70). Out of these, around 22 are paid by ITU. The indirect costs are about 32% every time we get external funding, so this is expensive. This goes for other universities as well and is discussed constantly. There was a discussion on the ideal balance, bench marking and the well being of staff (some feel pressured). Martin Tvede Zachariassen stated that Executive Management will look into this.

Finally, the Chairman of the Board rounded the discussion and concluded that the Board accepts the budget as it is.

**Recommendation:**

*Executive Management recommended that the Budget Proposal 2022 was approved by the Board.*

**Conclusion:**

*The Budget Proposal 2022 was unanimously approved by the Board.*

**Confidential items:****7.****8.****9****Public items:****10. Questions Regarding Mail-delivered Briefings (briefing)**

The Chairman of the Board noted that there were no comments to the sent out briefings.

**11. Any Other Business**

Sebastian Mateos Nicolajsen informed that this was his last board meeting, and the Chairman of the Board thanked him warmly for his time on the board.

Christina Hvid asked about APV and encouraged to share the results with the board. Executive Management agreed on transparency on any problems.

The Chairman of the Board rounded the meeting by congratulated David Basin on his 60 years anniversary by the end of December this year.

Finally, the Chairman of the Board thanked the board members for a good meeting and constructive discussions.

Respectfully submitted,

Gitte Gramstrup  
Assistant to the Executive Management