For the Members of the Board

Executive Management
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Confidential Items are marked in grey and are only for the Board´s own use. This applies to enclosures marked in grey as well.

The rest of this document and enclosures are Publicly Available Information.

Agenda for the IT University Board Meeting (extra) on Thursday, June, 3, 2021, at 14:00 – 17:00, in Room 2F13 (Emil Holms Kanal), **IT University of Copenhagen, 2300 Copenhagen S**

Public items:

1. Approval of the Minutes from the Previous Meeting (decision)

2. News from ITU (briefing)
    Enclosure 1: IA of ITU 2021 – Overview of Process

Confidential items:

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Public items:

9. Questions Regarding Mail-delivered Briefings (briefing)

10. Any Other Business

The Executive Management's comments on the agenda

Public items:

Item 1: Approval of the Minutes from the Previous Meeting (decision)
No comments to the minutes from the meeting on April 15, 2021, have been received.

Recommendation:
Executive Management recommends that the minutes be approved.

Item 2: News from ITU (briefing)
- ITU Accreditation 2022 Process
  Enclosure 1: IA of ITU 2021 – Overview of Process
- Status on COVID-19 restrictions on Campus

At the meeting, Executive Management will give a briefing on what is happening at the ITU University.

Confidential items:

Item 3:

Item 4

Item 5:

Item 6:

Item 7:

Item 8:

Public items:

Item 9: Questions Regarding Mail-delivered Briefings (briefing)
- 2021-05-20: Information on 2021 Q1 Financial Follow-up

Item 10: Any Other Business

Yours sincerely,

Gitte Gramstrup
Assistant to the Executive Management

Enclosure 1
Institutional Accreditation of ITU 2021-2022
Overview of process

During 2021 and 2022, ITU will undergo the regular Institutional Accreditation (IA). Based on a report written by the Accreditation Institution (AI) and the Accreditation Panel, The Accreditation Council will make their decision in September 2022.

Here is a brief overview of the accreditation process:

When	What
7 May 2021	Kick-off meeting between AI and ITU. AI presented the revised guidelines for institutional accreditation. ITU presented our institution's characteristics and our quality assurance system.
June 2021	ITU sends our Quality Policy and examples of key quality assurance reports to AI.
May – August 2021	AI establishes the Accreditation Panel. ITU is consulted on the composition of the panel. The panel will have 4-6 members with collective competences covering knowledge on education systems, quality assurance, relevant labor market conditions, student perspectives as well as international experience.
June – September 2021	ITU writes our system description and self-evaluation and sends it to AI ultimo September 2021.
23-24 November 2021	First site-visit by the Accreditation Panel and AI. They meet with ITU management and a selected group of teachers and students to discuss ITU's quality assurance system and its practice. Possible audit trails are discussed.
December 2021	AI informs ITU on audit trails. Audit trails illustrate how a quality assurance system works in practice in specified areas, most likely areas where there are some quality issues or challenges. KPI's are usually used to identify audit trails. Focus is on how ITU discovers and acts on quality issues.
January – February 2022	ITU collects and sends documentation on audit trails to AI and the panel.
Primo March 2022	Second site-visit by the Accreditation Panel and AI. They meet with ITU management, other staff members and students etc. relevant for the audit trails.
March – June 2022	The Accreditation Panel and AI write the accreditation report.
June – July 2022	ITU is consulted on the accreditation report.
Ultimo September 2022	The Accreditation Council decides on positive accreditation, conditional positive accreditation, or refusal. A positive accreditation is valid for 6 years. In case of a conditional accreditation or refusal, a follow-up process, or a new accreditation process (respectively) will be planned and scheduled.

Compared to the first Institutional Accreditation, focus is less on paper and more on practice. This means AI and the accreditation panel will be less concerned with whether we have written quality assurance processes and procedures etc., but more concerned with how—and if—the system works in practice.

They will also pay close attention to the reasoning behind the design of our quality assurance system and our reflections on its strengths and weaknesses and how to develop the system further.