

Executive Management  
Direct phone: +45 7218 5072  
E-mail: [gigr@itu.dk](mailto:gigr@itu.dk)  
Journal no.: 2020-10808

December 7, 2020

For the Members of the IT University Board

**Comments on the minutes are kindly asked to be given in writing to the Journal ([journalen@itu.dk](mailto:journalen@itu.dk)) on December 4, 2020, at the latest.**

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

## MINUTES

Board meeting, November 19, 2020, at 14:00 – 17:00
---

### Present:

From the Board: Carsten Gomard (Chairman of the Board), Lars Mathiesen, David Basin (via Microsoft Teams), Kristine Stenhuus (from item 3), Mircea Lungu, Karina Garnier Christensen, Sebastian Mateos Nicolajsen (via Microsoft Teams) and Sophia Aumüller-Wagner.

From the Executive Management: Martin Tvede Zachariasen, Jens Chr. Godskesen and Georg Dam Steffensen.

Regrets/absent: Lars Frelle-Petersen

The minutes taker:  
Gitte Gramstrup

## **Public items:**

### **1. Approval of the Minutes from the Previous Meeting (decision)**

The Chairman of the Board welcomed to the meeting, his first as new Chairman of the Board.

No comments to the minutes from the meeting on September 17, 2020, had been received.

#### ***Recommendation:***

*The Executive Management recommended that the minutes were approved.*

#### ***Conclusion:***

*The minutes were formally approved.*

### **2. The Accounting of Third Quarter and the Prediction of the Result of the Year 2020 (briefing)**

The Chairman of the Board gave the word to Georg Dam Steffensen, who referred to enclosure 1 and especially highlighted the many reasons for a better end-year result (income and costs), staff forecast and study activity forecast. The students have done very well, despite the COVID-19 situation, and the change in the end-year result is a total increase of 9.5 million DKK.

The Chairman of the Board found it impressive with an end-year result so close to the budget in a year like this. He was pleased to note that the university is managing things, that the students are doing ok and no major risks being in sight.

### **3. Fulfilment of Strategic Contract Targets 2020 (discussion)**

The Chairman of the Board gave the word to Martin Tvede Zachariasen, who commented on enclosure 2 and elaborated on targets T2 and T3 (regarding admission). Especially MSc Computer Science is challenged when it comes to attracting students. One explanation to this is the fact that several places in the Copenhagen area are offering similar educations. Target T8 (regarding blended learning and co-creation development models) is red, but in fact a lot of things have been done. On inquiry from Sophia

Aumüller-Wagner, Martin Tvede Zachariasen informed that there is going to be a strategic discussion on how to approach this after the COVID-19. The Chairman of the Board stated that the sensible thing is not necessarily to do most blended learning, but to do it where it gives the most meaning. Mircea Lungu shared his experiences on the subject. Regarding targets T12 and T12-1 (graduate unemployment), Martin Tvede Zachariasen noted that all are below the national average. The Chairman of the Board encouraged to continue this. On inquiry from Sophia Aumüller-Wagner, Martin Tvede Zachariasen informed that target T10 (a model for continuous pedagogic/didactic competence development for permanent employed scientific staff) is part of a new law.

#### **4. Strategic Activities for 2021 (briefing)**

Martin Tvede Zachariasen referred to enclosure 3, which mainly is a continuation of things being done in 2020 and went briefly through the listed activities. Goal 6 (Collaboration and knowledge exchange in relation to strengthening of informatics education in public school and high schools) is perhaps the most significant change. Jens Chr. Godskesen elaborated on the subject and the current political discussions and there was a discussion among the board members, who found this to be an important and relevant goal. David Basin shared his experience from the Swiss educational system. There was a general agreement on the need of collaborations with "outsiders" on this.

Martin Tvede Zachariasen and Jens Chr. Godskesen answered questions from the board members on the goals. There was a discussion on goal 8 (Recruitment and retention of staff). The Chairman of the Board rounded this discussion by stating that the important thing is to know and keep the right ones.

#### **5. Status on COVID-19 Activities (briefing)**

Georg Dam Steffensen gave a short status report on the activities currently done. About 50% of the teaching is done on campus and about 50% is done online. A lot of the employees are working from home (where it is possible). Sebastian Mateos Nicolajsen stated that it would be nice to have the question of physical exams for any COVID-19 isolated students clarified in time before the exam period. Georg Dam Steffensen informed to contact Student Affairs and Programmes (SAP) regarding questions on exams.

#### **6. Update on Intake, Autumn 2020 – Final (briefing)**

Martin Tvede Zachariasen referred to enclosure 4 and commented on the admission numbers for 2020. In short, things are going according to plan.

#### **7. The Budget 2021 (decision)**

The Chairman of the Board gave the word to Georg Dam Steffensen, who referred to enclosure 5 and elaborated on the income, cost and equity including an equity/income

ratio of 0.18, which is exactly the preferred level. The budget proposal shows a negative result of DKK -7.5 million in 2021, a decrease of DKK 4.4 million since the 2021 framework budget was prepared. Regarding teaching efficiency norm, things have improved during the past five years, but there is room for more improvement. The Chairman of the Board encouraged to be explicit about this. Georg Dam Steffensen elaborated on the rent of additional facilities and expected future sublease in both Emil Holms Kanal and Rued Langgaards Vej; the budget includes a vacancy of 50% in 2021. Finally, he elaborated on the staff forecast (hiring of more academic staff) and the cash flow (being very good) and answered questions from the board members.

The Chairman of the Board noted that things are looking very satisfying.

***Recommendation:***

*Executive Management recommended that the Budget Proposal 2021 were approved by the Board.*

***Conclusion:***

*The Board unanimously approved the Budget Proposal 2021 without further comments.*

**Confidential items:**

**8.**

**9.**

**10.**

**11.**

**12. Questions Regarding Mail-delivered Briefings (briefing)**

Gitte Gramstrup noted that no mail-delivered briefings had been sent out since the board meeting on September 17, 2020.

**13. Any Other Business**

The Chairman of the Board reminded that – due to Lars Frelle-Petersen´s exit from the Board – a process regarding the appointment of a new external board member now will be started. There was a general agreement on a desirable profile.

Martin Tvede Zachariasen thanked Karina Garnier Christensen, Sophia Aumüller-Wagner and absent Lars Frelle-Petersen for their time and contributions to the Board work.

This being the last board meeting in 2020, the Chairman of the Board wished all members a merry Christmas.

Respectfully submitted,

Gitte Gramstrup,  
Assistant to the Executive Management