

Executive Management
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For the Members of the IT University Board

Comments on the minutes are kindly asked to be given in writing to the Journal (journalen@itu.dk) on October 6, 2019, at the latest.

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

MINUTES

Board meeting, September 19, 2019, at 09:00 – 11:30
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Present:

From the Board: Maria Rørbye Rønn, Lars Mathiesen, David Basin, Kristine Stenhuus, Irina Shklovski and Karina Garnier Christensen.

From the Executive Management: Martin Zachariasen, Jens Chr. Godskesen and Georg Dam Steffensen.

Regrets/Absent: Lars Frelle-Petersen, Emma Arfelt Kock and Liam Phan Asmussen

The minutes taker:
Gitte Gramstrup

Public items:

1. Approval of Minutes (decision)

No comments to the minutes from the meeting on April 4, 2019 had been received.

Recommendation:

The Executive Management recommended that the minutes were approved.

Conclusion:

The minutes were formally approved.

2. Half-year Accounts and Prediction for the Result of 2019 (briefing)

The Chairman of the Board gave the word to Georg Dam Steffensen, who referred to enclosure 1 and highlighted some of the most important items. The financial income is not easy to estimate exactly, but looking at the whole year, the university estimates to increase. The cash flow is still very good. He and Jens Chr. Godskesen answered clarifying questions from the board members. The Chairman of the Board concluded that, overall, there is stability and nothing to be concerned about, and the board took note of the enclosure.

3. Fulfilment of Strategic Contract Targets 2019 (discussion)

The Chairman of the Board gave the word to Martin Zachariasen, who sketched the meeting with the Agency for Institutions and Educational Grants (SIU) on September 3, 2019, which was very constructive and positive. Basically, SIU found that the goals of the IT University are green/in progress, and they were satisfied with the status report. Martin Zachariasen referred to the comments on the agenda and stated to be most concerned about T3 (The number of female students admitted in 2019 on the Study Programme Bachelor in Software Development); the final numbers will be measured in October 2019. In his opinion, the competitive situation has changed (with new similar programmes at other universities). Karina Garnier Christensen and Irina Shklovski asked about and commented on a change regarding placing the diversity consultant originally working on student diversity in the HR department, and the Chairman of the Board stated that this was not a discussion for the Board; the Board's role is to make sure that Executive Management is working to achieve the goals.

Kristine Stenhuus was surprised that T2 (ITU admits at least 83 students on the Study Programme Bachelor in Data Science in 2019) was not green. Martin Zachariasen

agreed that this is a concern and referred to enclosure 3. Again, he thinks that the changed competitive situation is part of the explanation. The Chairman of the Board asked Executive Management at a coming meeting to present a paper to the board on how to manage staying on top of this, including the gender issue.

Regarding T9 (ITU graduates unemployment in 2019 measured fourth to seventh quarter after graduation being less than or equal to the average unemployment of all graduates at shared Danish MSc programmes), Martin Zachariassen informed that new numbers show that unemployment seems to be going even more in the right direction. On inquiry from Kristine Stenhuus, he and Jens Chr. Godskesen elaborated on the Games Programme and the changes carried through a couple of years ago. The results of this cannot be measured yet. Martin Zachariassen stated that Executive Management is going to look closer into these numbers, when measurable, and inform the board about the development. The Chairman of the Board confirmed that the board has interest in this.

4. Actions Regarding Intake, Autumn 2019 (briefing)

Martin Zachariassen referred to enclosure 3 and the comments on the agenda and elaborated on the reasons for the actions taken. The Chairman of the Board concluded that, regrettably, the things that the board expected as results from the government decision regarding reducing the number of non-Danish speaking students have actually happened. There was a discussion on the subject, including unfortunate consequences. "Retskravet" has been changed by the new government, which might explain some of the numbers. There was a discussion on pros and cons of "retskravet". The Chairman of the Board rounded the discussion by stating that the board wants an update on this at the board meeting on November 28, 2019.

Confidential items:

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Public items:

11. Rules of Procedure Review (decision)

The Chairman of the Board informed that this is a yearly exercise and concluded that there were no objections to the recommendation.

Recommendation:

Executive Management recommends that the Rules of Procedure, approved and signed on September 20, 2018, are kept unchanged.

Conclusion:

The recommendation was unanimously approved by the Board.

12. The Board´s Self-evaluation 2019 (decision)

The Chairman of the Board stated that this is a yearly evaluation, and the procedure being the same as the past years. She encouraged all board members to fill in the questionnaire. If any of the board members needs to meet with the Chairman of the Board, this can be arranged.

Recommendation:

Based on the Self-evaluation Questionnaire, the following procedure is recommended:

- 1) *Each member of the Board receives a questionnaire by the end of September 2019. The Questionnaire is filled in and returned by e-mail to the Chairman of the Board, e-mail: mevr@itu.dk (with cc to gigr@itu.dk) **on Monday, October 7, 2019, at the latest.***
- 2) *With the filled in questionnaire as starting point, the Chairman of the Board has a potential talk with the members of the Board – separately, if necessary. These talks will be scheduled by agreement with the parties in question.*
- 3) *As an item on the agenda at the board meeting on November 28, 2019, the Chairman of the Board will present her observations from the filled in questionnaires and the potential talks with the Board Members and lead a discussion of any identified problems. The item will be confidential and can take place without the presence of the Executive Management.*

Conclusion:

The Board unanimously approved the recommended procedure.

13. Questions Regarding Mail-delivered Briefings (briefing)

The Chairman of the Board concluded that there were no questions to the mail-delivered briefings.

14. Any Other Business

There were no further comments.

Respectfully submitted,

Gitte Gramstrup
Assistant to the Executive Management