

Executive Management
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Journal no.: 2018-3118

December 16, 2019

For the Members of the IT University Board

Comments on the minutes are kindly asked to be given in writing to the Journal (journalen@itu.dk) on December 12th, 2019, at the latest.

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

MINUTES

Board meeting, November 28, 2019, at 14:00 – 17:00

Present:

From the Board: Maria Rørbye Rønn, Lars Mathiesen, David Basin, Lars Frelle-Petersen, Kristine Stenhuus, Irina Shklovski, Emma Arfelt Kock and Liam Phan Asmussen.

From the Executive Management: Martin Zachariasen, Jens Chr. Godskesen and Georg Dam Steffensen.

Regrets: Karina Garnier Christensen

The minutes taker:
Gitte Gramstrup

Public items:

1. Approval of the Minutes from the Previous Meeting (decision)

A single comment to the minutes from the meeting on September 19, 2019, had been received and implemented.

Recommendation:

The Executive Management recommended that the minutes were approved.

Conclusion:

The minutes were formally approved.

2. The Accounting of Third Quarter and the Prediction of the Result of the Year 2019 (briefing)

The Chairman of the Board gave the word to Georg Dam Steffensen, who referred to enclosure 1 and highlighted a few things: The result of the year is expected to be DKK 7 million, which is a bit better than expected; external funding has gone up; the financial income is expected to increase and the cash flow is good.

The Chairman of the Board concluded that there were no comments to enclosure 1 from the board, and the briefing was taken into account.

3. Fulfilment of Strategic Contract Targets 2019 (discussion)

The Chairman of the Board gave the word to Martin Zachariasen, who referred to enclosure 2 and stated that there was not much new to add compared to the result after the second quarter, 2019. Based on inquiry from David Basin and Lars Frelle-Petersen, there was a discussion on possible explanations to the intake results. Jens Chr. Godskesen stressed that regarding T4 (the dropout rate after first year of study among female students admitted in 2018 on BSc in Software Development), with an intake of 22 % female students, the result is actually good. On inquiry from Kristine Stenhuus, he informed of the average level of normal dropout rates in Danish universities. ITU dropout rates are below average.

The Chairman of the Board rounded the discussion by concluding that it is still important to continue the work to make the three "red lights" green by the end of the contract period.

4. Strategic Activities for 2020 (briefing)

The Chairman of the Board found this to be an important issue and gave the word to Martin Zachariassen, who referred to enclosure 3 and elaborated a bit on goal 7, 8 and 9, which are reflected outcome from the board's strategy seminar in September. The board went through the enclosure.

Regarding goal 1 (Increase the volume of research-based education of technically oriented it-specialists):

The Chairman of the Board stated that this is extremely important and must be strived to reach constantly. Martin informed that the goal is mostly about supporting the growth in basic funding. Jens Chr. Godskesen added that of course we must also strive to getting more external funding, which is reflected in activity 5.1 (Establish a systematic dialogue with main stakeholders in relation to research funding.). Based on a discussion, the Chairman of the Board concluded that the board asked Executive Management to present a list of clear and appropriate messages for the board members to use in dialogue with stakeholders in the spring and to make a plan for this.

Regarding goal 2 (Increase the number of female IT specialists):
No further comments.

Regarding goal 3-6 (All students should achieve high learning outcome; all graduates should have competences that result in good career opportunities; strengthen IT research in areas that reflect societal needs; collaboration and knowledge exchange in relation to strengthening of informatics education in public schools and high schools):
The Chairman of the Board noted that these are connected to the strategic framework contract. Emma Arfelt Koch stressed the importance of retaining high quality in educational programmes. Lars Frelle-Petersen would like to see businesses more directly reflected in the goal on good career opportunities.

Regarding goal 7 (New ITU strategy for 2022-2025):
The Chairman of the Board found it important to give Executive Management time to work with this before presenting it to the board.

Regarding goal 8 (Recruitment and retention of staff):
David Basin shared considerations around neutral bathrooms (instead of separated male/female), and Emma Arfelt Kock stated that diversity can be many different things (age, nationality, background etc.).

Regarding goal 9 (Strengthen IT security) and goal 10 (Extension of campus):
The Chairman of the Board found both to be extremely important.

Regarding goal 11 (Contribute to national climate policy):
Executive Management stated that two strategies – one for research/education and one for administration/operations – might be the result, but no decisions have been made, yet. Based on an inquiry from Lars Frelle-Petersen, there was a discussion on the need

of a possible digitalization strategy and the possibility of reducing the administrative costs. The views on the subjects were different. The Chairman of the Board rounded the discussion by concluding that with a sufficient number of goals already on the table, these new suggestions will be more relevant to consider further when writing the strategic activities for 2021.

5. Update on Intake, Autumn 2019, Including "retskravets" Influence (briefing)

The Chairman of the Board gave the word to Martin Zachariasen, who went through enclosure 4 and noted that regarding the extended "retskrav", the numbers seem to indicate only a very slight decline. He answered clarifying questions from the board members and confirmed that it would be possible to investigate any patterns in specific programmes. The Chairman of the Board concluded that Executive Management are asked to present such investigations to the board when it finds it timely and best to do so.

6. ITU and "Green Initiatives" (briefing)

Emma Arfelt Koch briefly informed of a new student organization – RethinkIT – whose representatives joined the meeting as observers during this item on the agenda.

The Chairman of the Board gave the word to Georg Dam Steffensen, who referred to the comments on the agenda and elaborated a bit on the reductions made in energy consumption and on the new initiative regarding establishing a task force among university directors at Danish universities. At present, it is not decided what is to come out of this new initiative. There was a discussion on ideas and possibilities, and the Chairman of the Board stated that this is an Executive Management decision. She asked that the Board be getting a briefing on the work when it is finished. There was a general agreement that "green initiatives" are probably going to be part of future annual reports.

Confidential item:

7.

Public item:

8. The Budget Proposal 2020 (decision)

The Chairman of the Board asked Georg Dam Steffensen to go through enclosure 5.

Georg Dam Steffensen referred to enclosure 5. He sketched the ITU budget model and outlined the removed operating risks (e.g. the expected extra government basic grants and the discontinued annual 2% yearly budget cut) and remaining operation risks (e.g.

new Holiday Act and new study administrative system). He gave a short briefing on student activities, ordinary operating costs, profit and equity. Summary: Many of the operating risks presented in the framework budget 2020–2023 have been removed. The Budget Proposal 2020 stays within the framework budget 2020–2023, and the extra government basic grants of DKK 35 Million have been secured. Despite the deficit in 2020, ITU has a healthy economy.

The Chairman of the Board thanked Georg Dam Steffensen for a good presentation. Kristine Stenhuus put forward a wish to hear about how Executive Management will secure future income.

Recommendation:

Executive Management recommends that the Budget Proposal 2020 be approved.

Conclusion:

The Chairman of the Board concluded that the Board unanimously approved the Budget Proposal 2020 put forward.

Confidential items:

9.

Public items:

10. Questions Regarding Mail-delivered Briefings (briefing)

The Chairman of the Board concluded that there were no questions to the mail-delivered briefings.

11. Any Other Business

The Chairman of the Board rounded the meeting by noting that this was the last board meeting for Irina Shklovski, who is leaving for the University of Copenhagen in March. She thanked Irina for her engagement and loyalty, and Irina returned the compliment by stating that it has been a pleasure to serve the IT University. The Chairman of the Board informed, that this was also the last meeting for absent Karina Garnier Christensen (as a substitute for Susan Skriver Gandrup during her leave of absence) and thanked for her work. However, Karina is running for the election, and the Board might see her again next year. The Chairman of the Board thanked Liam Phan Asmussen, who is not running again for the election, for his work and wished him good luck with his studies. Finally, the Chairman of the Board mentioned Emma Arfelt Kock, who is leaving the board due to her leave of absence. She thanked Emma for always

being active and well prepared and participating at the meetings. Emma stressed that she had always felt heard, and she reminded of the importance to continue student involvement at the IT University.

Rounding up the meeting, the Chairman of the Board noted that her own time on the Board runs out by the end of October 2020. This means that a process to find and appoint a new Chairman of the Board needs to get started in spring 2020, the new process being a very bureaucratic one. This being the last board meeting of the year, she wished all members a Merry Christmas and a Happy New Year.

Respectfully submitted,

Gitte Gramstrup
Assistant to the Executive Management