

Executive Management  
Direct phone: +45 7218 5072  
E-mail: [gigr@itu.dk](mailto:gigr@itu.dk)  
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October 8, 2018

For the Members of the IT University Board

**Comments on the minutes are kindly asked to be given in writing to the Journal ([journalen@itu.dk](mailto:journalen@itu.dk)) on October 5, 2018, at the latest.**

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

## MINUTES

Board meeting, September 20, 2018, at 14:00 – 17:00
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### Present:

From the Board: Maria Rørbye Rønn, Jørgen Lindegaard, Annette Stausholm, Lars Mathiesen, David Basin, Irina Shklovski, Emma Arfelt Kock and Liam Phan Asmussen.

From the Executive Management: Mads Tofte, Jens Chr. Godskesen and Georg Dam Steffensen.

Regrets: Susan Skriver Gandrup

The minutes taker:  
Gitte Gramstrup

## **Public items:**

### **1. Approval of the Minutes From the Previous Ordinary Meeting (decision)**

No comments to the minutes from the meeting on April 12, 2018, had been received.

#### ***Recommendation:***

*The Executive Management recommended that the minutes be approved.*

#### ***Conclusion:***

*The minutes were formally approved.*

### **2. Election of a Deputy Chairman of the Board (decision)**

The Chairman of Board suggested electing a Deputy Chairman to the board.

#### ***Recommendation:***

*The Chairman of the Board recommended that the Board decide to elect Lars Mathiesen as Deputy Chairman.*

#### ***Conclusion:***

*The Board unanimously approved Lars Mathiesen as Deputy Chairman.*

### **3. Follow-up on Result Targets and Strategic Targets (briefing)**

The Chairman of the Board noted that this was the first time that the targets from the Strategic Framework Contract is reflected in the enclosures.

Mads Tofte added that the Strategic Framework Contract is much different in style from the previous contract; however the IT University of Copenhagen has continued setting up decidable targets. He referred to enclosure 1 and 2 and the comments on the agenda. He went through the documents and he and Jens Chr. Godskesen elaborated and answered questions from board members on some of the targets. At the yearly meeting with the ministry (this year on November 2), Executive Management will present enclosure 1. The Chairman of the Board found this to be very suitable. Regarding enclosure 2, T22 (demonstrating progress in GDPR compliance), Mads Tofte informed that much has been done so far, but also that some things remain to be done. T 23 (average score in course evaluations) is being followed very closely.

#### **4. Half-year Accounts and Prediction for the Result of 2018 (briefing)**

Georg Dam Steffensen referred to enclosure 3. The student activities forecast is pretty much the same as the previous one. The result of the year is estimated to be -6.7 mill. DKK. There are not major changes or any issues to be concerned about.

#### **Confidential items:**

**5.**

**6.**

**7.**

#### **Public items:**

#### **8. Framework Budget 2019 – 2021 (decision)**

Georg Dam Steffensen referred to enclosure 7. He noted that the growth scenario has been taken into account, and elaborated on and highlighted a few things. The key development is the good proposal for the extra funding. He added that in 2022, ITU is expecting getting 10 mill. DKK more than listed in enclosure 7.

The Chairman of the Board stated that a growth in this scale is going to be a big task and a milestone for the IT University of Copenhagen. Mads Tofte added that Executive Management expect to present a new MSc in Data Science to the Board at the November meeting.

Annette Stausholm thanked the Chairman of the Board for her work done on growth. The Chairman of the Board replied that ITU succeeded so far due to joint efforts.

#### **Recommendation:**

*Executive Management recommended that the Board approve the submitted framework budget and authorized the Management to prepare the budget proposal for 2019.*

#### **Conclusion:**

*The recommendation was unanimously approved by the Board.*

#### **9. Rules of Procedure Review (decision)**

Gitte Gramstrup referred to enclosure 9a and 9b and the suggested minor corrections, which are mainly due to the latest revision of the Articles of Association of the IT University of Copenhagen.

Due to the decision regarding the election of a deputy chairman (item 2), Gitte Gramstrup for practical reasons suggested an additional correction (in *italics*) in Section 7, subsection 6: "I tilfælde af formandens forfald *eller inhabilitet...*"/"In case of the Chairman is prevented from attending *or being disqualified...*" to the Rules of Procedure.

**Recommendation:**

*Executive Management recommended that the suggested corrections in the Rules of Procedure, section 1, section 3, and section 7, subsection 5, respectively, plus the additional correction in section 7, subsection 6, be approved by the board.*

**Conclusion:**

*The recommended corrections were all unanimously approved by the board.*

**10. The Board's Self-evaluation 2018 (decision)**

The Chairman of the Board stated that this is a yearly evaluation, and the procedure being the same as last year. She encouraged all board members, including the two resigning external board members, to fill in the questionnaire.

**Recommendation:**

*Based on the Self-evaluation Questionnaire, the following procedure was recommended:*

*1) Each member of the Board receives a questionnaire by the end of September 2018. The questionnaire is filled in and returned by e-mail to the Chairman of the Board, e-mail: [mvir@dr.dk](mailto:mvir@dr.dk) (with cc to [gigr@itu.dk](mailto:gigr@itu.dk)) on **Monday, October 8, 2018, at the latest.***

*2) With the filled in questionnaire as starting point, the Chairman of the Board has a potential talk with the members of the Board – separately, if necessary. These talks will be scheduled by agreement with the parties in question.*

*3) As an item on the agenda at the board meeting on November 22, 2018, the Chairman of the Board will present her observations from the filled in questionnaires and the potential talks with the Board Members and lead a discussion of any identified problems. The item will be confidential and can take place without the presence of the Executive Management.*

**Conclusion:**

*The Board unanimously approved the recommended procedure.*

**11. Information on Two New Appointed External Board Members as of October 1, 2018, and good-bye to Jørgen Lindegaard and Annette Stausholm (briefing)**

As the board members were informed by e-mail on July 12, 2018, the Appointment Committee on July 11, 2018, appointed Lars Frelle-Petersen and Kristine Stenhuus as

new external ITU board members from October 1, 2018. Both know the field very well and take the seats after Jørgen Lindegaard and Annette Stausholm, who are leaving the board by the end of September 2018, after serving on the board for the maximum 8 years.

The Chairman of the Board thanked both Jørgen and Annette warmly for their contributions on the Board, which have pushed ITU forward and among other things put the gender issue on the agenda. Jørgen and Annette both thanked the Board for an interesting time and good cooperation.

### **12. Questions Regarding Mail-delivered Briefings (briefing)**

The Chairman of the Board concluded that there were no questions to the mail-delivered briefings.

### **13. Any Other Business**

Mads gave a brief introduction to a new initiative from the government on "Flexible University Studies for the Future".

The Chairman of the Board rounded the meeting by thanking and noting that there were no further comments.

Respectfully submitted,

Gitte Gramstrup  
Assistant to the Executive Management