

Executive Management  
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For the Members of the IT University Board

**Comments on the minutes are kindly asked to be given in writing to the Journal ([journalen@itu.dk](mailto:journalen@itu.dk)) on December 6, 2017, at the latest**

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board´s own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

## MINUTES

Board meeting, November 23, 2017, at 14:00 – 17:00
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### Present:

From the Board: Maria Rørbye Rønn, Jørgen Lindegaard, Annette Stausholm, Lars Mathiesen, David Basin, Irina Shklovski, Martin Kangas Christensen, Emma Arfelt Kock and Stig Killendahl.

From the Executive Management: Mads Tofte, Jens Chr. Godskesen and Georg Dam Steffensen.

Others: Camilla Rosengaard (item 8).

The minutes taker:  
Gitte Gramstrup

## **Public items:**

### **1. Approval of Minutes (decision)**

No comments to the minutes from the meeting on September 21, 2017 had been received within the deadline.

#### ***Recommendation:***

*The Executive Management recommended that the minutes were approved.*

#### ***Conclusion:***

*The minutes were formally approved.*

### **2. Follow-up on Result Targets and Strategic Targets (briefing)**

Mads Tofte referred to the comments on the agenda. Regarding enclosure 1, he wanted to highlight T2 (reduction of average excess of study time for BSc and MSc graduates). Although not achieved in 2017, it is remarkable that it is expected to be fully achieved in the future years, and the students deserve a lot of credit for this. On inquiry from David Basin on T9 (the total usage of external funding divided by the number of senior-faculty), Mads Tofte informed of plans to strengthen the portfolio in 2018, go for better budget and follow-up processes and have a closer dialogue with the departments on how to strengthen the portfolio. This is important because the IT University wants to have more principal investigators. Anette Stausholm found that this sounds like a shift of principles and therefore important to make clear to the people involved. The Chairman of the Board encouraged Executive Management to give a briefing on the process at a future board meeting. Mads Tofte found that the board meeting in April 2018 would be a good time to do so.

Regarding enclosure 2, Mads Tofte was very satisfied with T13 (admittance of at least 140 students on the Study Programme Bachelor in Software Development in 2017) and T14 (Data Science admission, including number of women) being green.

The Chairman of the Board noted that there were no further comments to the item.

### **3. The Accounting of Third Quarter and the Prediction of the Result of the Year 2017 (briefing)**

Georg Dam Steffensen referred to the enclosure 3 and the expected year-end result of -3.6 million DDK. There are still some uncertainties regarding the completion bonuses from the government; this goes for all universities. We will just have to wait and see.

The Chairman of the Board expressed some surprise by the way these things apparently work and noted that there were no further remarks to enclosure 3.

#### **4. Plan of Actions/Targets 2018 (briefing)**

Jens Chr. Godskesen referred to enclosure 4 and explained the process that has taken place with the Executive Management and the group of managers. He went through the enclosure and outlined the highlights and the most important activities proposed. On inquiry from Annette Stausholm regarding proposal for an MSc in Data Science, Jens Chr. Godskesen informed that the board is going to decide on a proposal at a future meeting, which is the reason why this is not in the budget yet. On inquiry from Jørgen Lindegaard, Jens Chr. Godskesen and Mads Tofte confirmed that there are room for all the listed activities in the budget, except for these to do with growth in Computer Science teaching and research, including Information Security, since these require substantial extra funding.

#### **Confidential items:**

**5.**

**6.**

#### **Public items:**

#### **7. Articles of Association of the IT University of Copenhagen – revision (decision)**

The Chairman of the Board reminded that this revision stem from an amendment (Better Workframe for Management) to the Danish University Act put into force by July 1<sup>st</sup>, 2018 and is a political decision.

Gitte Gramstrup drew the attention to two minor corrections to the revised Articles of Association of ITU:

- In Section 28, subsection 2 – the last number (2) is rightfully number 3.
- In Appencix 1, Section 1, subsection 12 – the last number (10) is rightfully number 11.

She referred to the enclosures 8a (in Danish) and 8b (in English) and the comments on the agenda and elaborated on some of the most significant changes, especially regarding the procedures of appointing the Chairman and the other external board members. The amendment puts an end to university boards being self-sufficient when it comes to external board members, and the demands to qualifications and competences of external board members and members of the recommendation committee and appointment committees have been tightened up. There is more focus on strategy and on strengthening the dialogue with the minister. The revision put forward reflects the demands in the amendment and is necessary in order to get the revised Articles of Association approved and signed by the Agency for Institutions and Educational Grants. There has been a dialogue between the IT University and the

agency about the wording of the text. This does not imply that the document automatically at this point will be approved by the agency, but it is certainly a possibility. When we have the final approval, Executive Management will start the necessary procedures, which regrettably do not seem less complicated with the new amendment, to prepare the appointment of two new external board members in 2018.

Finally, Gitte Gramstrup answered questions from Emma Arfelt Kock, Lars Mathiesen and Annette Stausholm regarding the consequences of the amendment and a few specific comments to the draft text, which is the result from the dialogue with the agency and therefore should remain as it is. The board members were most surprised that the ministry apparently had chosen not to listen to the strong recommendations from the chairmen of the university boards and others to letting the individual boards appoint its own chairman.

***Recommendation:***

*Executive Management recommended that the draft revision of the Articles of Association of the IT University of Copenhagen be approved and sent to the Danish Agency for Institutions and Educational Grants for further discussion or possibly approval and signing.*

***Conclusion:***

*The draft revision was unanimously approved by the board and subsequently signed by the Chairman of the Board to be sent to the Danish Agency for Institutions and Educational Grants.*

**8. ITU´s Communication to the Outside World on Research (briefing)**

Camilla Rosengaard, Head of Communication, gave a briefing on the subject. She gave examples on how faculty is helped creating communication plans, abstracts, press releases etc. The IT University has a proactive press strategy, and its articles are in high demand. There is a strong use of social media platforms, and the board was given examples of newly articles in the press. The interest from international media is increasing, and the Communication Department facilitates contact to key stakeholders via events.

The Chairman of the Board thanked for the presentation and found the activities to be very positive. She wished Camilla Rosengaard good luck with the continuing work.

**Confidential items:**

**9.**

**10.**

**11.**

**Public items:****12. Status on the Implementation of GDPR (General Data Protection Regulation) at the IT University of Copenhagen (briefing)**

On requirement from the Chairman of the Board, Jens Chr. Godskesen gave a presentation on the purpose of the GDPR (enters force on May 25, 2018); the internal GDPR project at the IT University with project board (executive management), project owner (pro-rector), project manager and project team; help from external lawyers; and GDPR "ambassadors" from each department. The project strategy is to demonstrate concrete results by May 25, 2018, and iteratively defining a compliance programme (politics, principles, standards, procedures) to be followed by the organization. It has been decided to hire a Data Protection Officer (DPO) as soon as possible.

Mads Tofte added that the IT University will not be fully compliant by May 25, 2018, but will have concrete results to show. The Chairman of the Board was very reassured by the presentation, and asked having a new briefing on the subject put on the agenda for a board meeting in the fall 2018.

**13. Questions Regarding Mail Delivered Briefings (briefing)**

The Chairman of the Board concluded that there were no questions to the mail-delivered briefings.

**14. Any Other Business**

The Chairman of the Board gave thanks to Martin Kangas Christensen, who is moving to Jutland and thereby leaving the board, for his work on the board. Martin Kangas Christensen thanked and wished the board the best of luck in the future work. The Chairman of the Board also gave thanks to Stig Killendahl, who had decided not to run for a new election period as member of the board, for his time on the board.

Finally, the Chairman of the Board wished all members a Merry Christmas.

Respectfully submitted,

Gitte Gramstrup  
Assistant to the Executive Management