

Executive Management  
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September 30, 2016

For the Members of the IT University Board

**Comments on the minutes are kindly asked to be given in writing to the Journal ([journalen@itu.dk](mailto:journalen@itu.dk)) on September 29, 2016 at the latest.**

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board´s own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

## MINUTES

Board meeting,  
September 15, 2016, at 14:00 – 17:00

### Present:

From the Board: Jørgen Lindegaard, Annette Stausholm, Lars Mathiesen, David Basin, Irina Scklovski, Martin Kangas Christensen and Regitze Breddal Puck.

From the Executive Management: Mads Tofte, Jens Christian Godskesen and Georg Dam Steffensen.

Regrets: Maria Rørbye Rønn

The minutes taker:  
Gitte Gramstrup

The Chairman of the Board welcomed Regitze Breddal Puck as student representative after seceded Vytautas Davidavicius until the coming planned supplementary election has been hold. The election of a student representative after seceded Gabriele Zeizyte is part of the coming planned election at ITU.

### **Public items:**

#### **1. Approval of the Minutes From the Previous Meeting (decision)**

No comments to the minutes from the meeting on April 14, 2016, had been received.

#### ***Recommendation:***

*The Executive Management recommended that the minutes were approved.*

#### ***Conclusion:***

*The minutes were formally approved.*

#### **2. Follow-up on Result Goals and Strategy Goals (briefing)**

Mads Tofte referred to enclosure 1 and noted that the average completion time (T2) has actually increased since last year because the study progress reform is causing the students who have long delays in the studies to complete the studies. Already now it is clear that the goal will not be fulfilled in 2017 neither. The goal has quite an impact on the future funding of the university, and it will be necessary to look into a number of things to speed up completion further. The Chairman of the Board fully agreed on the necessity of finding ways to improve this.

Concerning unemployment (T3), Mads Tofte informed that especially the unemployment rate of Games graduates has increased a lot and caused the red light. Assistant professor Martin Pichlmair has done a tremendous good job of designing changes to the programme in close collaboration with the Employers´ Panel for Games. At the November Board meeting it will be decided whether to adopt the changes or stop admission into the programme. Mads Tofte answered questions from the board members on the possible reasons for the unemployment rates. He commented on the work with the employers´ panels (T8), which is going very well, and on external funding (T9) where we still have an issue. On inquiry from David Basin, Jens Christian Godskesen informed of an increased number of applications and a difficult market with cut funding.

Regarding enclosure 2, Mads Tofte identified admission on the bachelor programme in software development (T13) as a big success with the vast majority of the many applicants having good grades. On inquiry from Annette Stausholm, Mads Tofte noted

that, so far, the gender balance is unchanged. Regarding admission on Master programmes (T15), the Executive Management will present a recommendation to the Board on the November Board meeting.

### **3. Half-year Accounts and Prediction for the Result of 2016 (briefing)**

Georg Dam Steffensen referred to enclosure 3 and added a few comments on the staff costs and especially filling vacant positions in the Department, which is in progress. The Chairman of the Board stated a wish for hiring of even more well-qualified staff, and Jens Christian Godskesen and Mads Tofte remarked that the competition is tough, but all possible steps are being taken.

The Chairman of the Board noted that the forecast of the year is about zero. Mads Tofte informed of an on-going discussion with the ministry about the financing of the higher number of students and planned actions in this respect. With a successful outcome of this, the result of the year may change.

#### **Confidential items:**

4.

#### **Public items:**

### **5. Strategy 2017 - 2021 (decision)**

The Chairman of the Board stated that this has been discussed for a long time and Mads Tofte sketched the process taken place.

On inquiry from Irina Scklovski there was a discussion on the preamble to the strategy. Irina Scklovski thinks that the strategy is very fine, but found it worth considering the six examples in the preamble. Mads Tofte explained the intentions behind the preamble: to give some context to the strategy; the examples are meant to explain to the world why IT research is important and an attempt to get the necessary political attention on this. The Chairman of the Board stated being very happy with the preamble because it makes the document much more understandable.

Mads Tofte rounded the discussion by agreeing to balance the six examples in the preamble, and the board members were all satisfied with this solution.

#### **Recommendation:**

*The Executive Management recommended that the strategy be approved in its current form.*

#### **Conclusion:**

*With Mads Tofte´s promised changes of the preamble to balance the six examples, the strategy was unanimously approved.*

## 6. Framework Budget 2017 – 2019 (decision)

Mads Tofte stated that the result is negative because a possible increased base research funding is not calculated in the budget. Equity will be spent on a growth in student admission, which is regarded as being the right thing to do.

Georg Dam Steffensen referred to enclosure 6 and elaborated on the 2020 budget and the condition of increased grants for a new programme. He and Mads Tofte answered questions from the board members on equity; funding; number of Master candidates; PhDs; and Mads Tofte elaborated on table 6, page 7. There was a discussion around administrative support to funding applications. Jens Christian Godskesen stated that this is an on-going discussion and expressed his doubts about the university being under-staffed in this area.

Mads Tofte and Georg Dam Steffensen stressed the importance of reaching the reduction in completion times; failure will result in a severe reduction of income. We need to look into a lot of things and to be open to eventual necessary changes.

The Chairman of the Board rounded the discussion and wished good luck to the Executive Management on the discussions with the ministry, cf. under item 3.

### **Recommendation:**

*The Executive Management recommended that the Board approves the submitted framework budget and authorizes the Executive Management to prepare the budget proposal for 2017.*

### **Conclusion:**

*The Chairman of the Board concluded that the Frame Budget 2017 – 2019 was unanimously approved.*

## 7. Institutional Accreditation – status (briefing)

Mads Tofte was very pleased to be able to give the good news that the draft Accreditation Report, received on September 12<sup>th</sup>, 2016, comprises the Accreditation Panel's recommendation that ITU be awarded a positive accreditation. There are still things to work on, but overall, the panel report states very clearly that the IT University of Copenhagen will be able to deal with these few things and is impressed to see how ITU has addressed the issues from the initial accreditation thoroughly and systematically. The hearing process runs until October 3, 2016, and the final report is expected in December 2016.

The Chairman of the Board noted that the panel was very pleased to see that ITU had worked with the things wanted by the panel and gave great credit to Mads Tofte and all the involved for a job well done.

Mads Tofte informed that if all goes well, ITU will be accredited for a period of six years, which will make the process with the new programme much smoother.

#### **8. Rules of Procedure Review (decision)**

The Chairman of the Board referred to the comments on the agenda and the recommendation and had no further comments. This is a yearly review.

***Recommendation:***

*The Executive Management recommended that the Rules of Procedure, decided on and approved on September 19, 2014, are used unchanged.*

***Conclusion:***

*The Board unanimously approved the recommendation.*

#### **9. The Board's Self-evaluation 2016 (decision)**

The Chairman of the Board referred to the comments on the agenda and to enclosure 8 and had no further comments.

***Recommendation:***

*Based on the Self-Evaluation Questionnaire, the following procedure was recommended:*

- 1) Each member of the Board receives a questionnaire in the end of September 2016. The questionnaire is filled in and returned by e-mail to the Chairman of the Board, e-mail: [jli@newmail.dk](mailto:jli@newmail.dk) (with cc to [gigr@itu.dk](mailto:gigr@itu.dk)) **on Friday, October 7, 2016, at the latest.***
- 2) With the filled in questionnaire as starting point, the Chairman of the Board has a talk with the members of the Board – separately, if necessary. These talks will be scheduled by agreement with the parties in question.*
- 3) As an item on the agenda at the board meeting on November 24, 2016, the Chairman of the Board will present his observations from the talks with the Board Members and lead a discussion of any identified problems. The item will be confidential and can take place without the presence of the Executive Management.*

***Conclusion:***

*The Chairman of the Board concluded that the recommendation was unanimously approved by the Board.*

#### **10. Questions Regarding Mail-delivered Briefings (briefing)**

The Chairman of the Board concluded that there were no questions to the mail delivered briefings.

**11. Any Other Business**

Lars Mathiesen was congratulated on his up-coming 60<sup>th</sup> anniversary.

Respectfully submitted,

Gitte Gramstrup  
Assistant to the Executive Management