

Executive Management
Direct phone: +45 7218 5072
E-mail: gigr@itu.dk
Journal no.: 2015-3987

December 13, 2016

For the Members of the IT University Board

Comments on the minutes are kindly asked to be given in writing to the Journal (journalen@itu.dk) on December 11, 2016, at the latest.

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board´s own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

MINUTES

Board meeting,

November 24, 2016, at 14:00 – 17:00

Present:

From the Board: Jørgen Lindegaard, Annette Stausholm, Maria Rørbye Rønn, Lars Mathiesen, David Basin, Martin Kangas Christensen and Regitze Breddal Puck.

From the Executive Management: Mads Tofte, Jens Christian Godskesen and Georg Dam Steffensen.

Regrets: Irina Shklovski (who had given her position to item 1; 5; 6; 7; and 9 by e-mail to the Chairman of the Board)

The minutes taker:
Gitte Gramstrup

Public items:

1. Approval of the minutes (decision)

No comments to the minutes from the meeting on September 15, 2016, had been received.

Recommendation:

The Executive Management recommended that the minutes be approved.

Conclusion:

The minutes were formally and unanimously approved.

2. Follow-up on Result Targets and Strategic Targets (briefing)

Mads Tofte referred to enclosure 1 and 2 and the comments on the agenda and elaborated on some of the targets. T2 (the average excess of study time) is still not at target but rapidly moving in the right direction. On inquiry from the Chairman of the Board regarding T3 (the unemployment rate of graduates graduating from ITU 4-7 quarters earlier), Mads Tofte confirmed that this would be green without the Games numbers. Regarding T9 (the usages of external funding) Mads Tofte informed that the ten researchers with whom Executive Management and the department heads will discuss growth opportunities have been selected by the Heads of Section. On inquiry from Martin Kangas Christensen, Mads Tofte informed that ad-hoc support could be many different things. Regarding T8 (reports from each of the Programme-specific Employers Panels), Annette Stausholm asked about the possibility of seeing these reports. Mads Tofte confirmed that the reports are regarded as public documents and will be sent to the board members.

3. The Accounting of Third Quarter and the Prediction of the Result of the Year 2016 (briefing)

Georg Dam Steffensen referred to enclosure 3 and mentioned some of the headlines. The reason for the difference between the forecast in August and October – 5.8 million DKK - is being investigated. The minister has just sent out information about a number of recalculations – at ITU amounting to 0.9 million DKK extra income. There are still some uncertainties regarding the final result of 2016.

Mads Tofte added that thanks to the students being very productive, the STÅ earned per student now is higher than ever; the situation is similar at the other Danish universities.

The Chairman of the Board was pleased with the result and found this to be a good start of the next budget year, which potentially could be more difficult.

4. Plan of Actions/Targets 2017 (briefing)

Mads Tofte referred to enclosure 4 which was a follow-up to the board after the discussions at the strategy seminar. The list is not complete, but outlines most of the work being planned for 2017.

The Chairman of the Board found the list to be very informative.

5. The Budget 2017 (decision)

Georg Dam Steffensen referred to enclosure 5 and the assumptions in the budget. The expected result is a deficit of 10 million DKK. The STÅ/FTE earnings in Table 3 (Student activity forecast) are sensitive to actual student behavior, which is difficult to predict accurately. On inquiry from the Chairman of the Board, Georg Dam Steffensen and Mads Tofte informed that the start of a new bachelor programme in 2017 will not give any STÅ/FTE in 2017 and elaborated on Table 1 (Budget proposal 2017) and 3 (Student activity forecast).

Regarding Table 4 (Student admission forecast), Georg Dam Steffensen stated the possibility of a higher intake. Regarding Table 1, he informed that the equity is higher than the decision from the Board, but that it is expected to decrease through the planned initiatives. Regarding Figure 1 (Cash flow forecast 2017), the cash assets will be low (but still positive) during some points in 2017; the Chairman of the Board found this to be a positive development considering the new planned initiatives.

Mads Tofte elaborated on Table 2 (Staff forecast), especially the many hires in 2016 and again in 2017. The increase in TAP (Technical and administrative staff) is due to removing different kinds of administrative work from the scientific staff (as a help to them); Mads Tofte and Jens Christian Godskesen gave examples. Regarding Table 4 (Student admission forecast), Mads Tofte elaborated on some of the numbers with a certain degree of uncertainty and answered questions from the board members. On inquiry from the Chairman of the Board, Mads Tofte confirmed that the numbers are not to be seen as targets but as conservative calculations (what ITU expects to be reached). In particular, the university will seek to make the SDT programme grow compared to the stated numbers. Regarding Table 5 (Student activity rates), Mads Tofte answered questions from the board members, and the Chairman of the Board rounded the discussion by requesting that in case of any significant changes, an additional document to the Budget 2017 will be presented to the Board.

Recommendation:

The Executive Management recommended that the Board approved the Budget Proposal 2017.

Conclusion:

The Budget Proposal 2017 was unanimously and with no further comments approved by the Board. In case of any significant changes, an additional document to the Budget 2017 will be presented to the Board.

6. The Games Programme (decision)

The Chairman of the Board welcomed Assistant Professor Martin Pichlmair, Head of Study Programme for Games, who joined the meeting during this item. He gave a presentation and overview (starting point; unemployment analysis; resulting competences; main changes; change process; marketing; relationship forming) of the design of the new programme; he referred to details in enclosure 6. On inquiry from the board members, Martin Pichlmair answered questions regarding how the present Games students could benefit from the changes; future expectations for intake and employment possibilities; and how to check if the renewed programme is on the right track. He agreed that structuring a process around feedback from internships might be a good check.

Maria Rørbye Rønn found the redesign to be exiting, games are growing in all aspects, and she fully supported the work done. Irina Shklovski (by e-mail) thought the redesign to be really quite impressive and with lots of potentials. The Chairman of the Board rounded the discussion by concluding that he saw a very positive development and outcome and thanked Martin Pichlmair for his presentation and work with the programme. The Board was very pleased with it all and fully supported the redesign and the admission on the Games programme to continue. Maria Rørbye Rønn suggested that the board should receive a status in one – one-and-a-half year from now. The Chairman of the Board fully agreed to this idea and mentioned the strategy seminar in June 2018 to be a good time for this.

Recommendation:

Based on the comments on the agenda, Executive Management recommended that admission on the Games programme continue (with 50 students per year) and that the new design be implemented as quickly as possible.

Conclusion:

With the highly spoken comments given above, the Board unanimously approved the recommendation. The Board would like to have a report at the strategy seminar in June 2018.

Confidential items:**7.****8.****9.**

10.**Public items:****11. Institutional Accreditation (briefing)**

Mads Tofte informed that the finale report is expected within a few days now.

12. Questions Regarding Mail-delivered Briefings (briefing)

The Chairman of the Board concluded that there were no comments to the mail-delivered briefings.

13. Any Other Business

Annette Stausholm asked about the status of the ITU Business Development A/S. Georg Dam Steffensen informed that things are going very well and gave an update on the developments, e.g. the establishment of the first subsidiary company with Professor Kasper Støy.

Mads Tofte stated that Executive Management has taken the liberty to plan a dinner in connection with the next board meeting on April 6, 2017, to mark the work of the outgoing Chairman of the Board (who continues on the board as ordinary board member) and the incoming of a new one.

The Chairman of the Board gave thanks to the board members for the support and the pleasant cooperation, and was looking forward continuing as ordinary board member. Finally, this being the last board meeting in 2016, he wished the board members a merry Christmas and a happy new year.

Respectfully submitted,

Gitte Gramstrup
Assistant to the Executive Management