

Executive Management  
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December 9, 2015

For the Members of the IT University Board

**Comments on the minutes are kindly asked to be given in writing to the Journal ([journalen@itu.dk](mailto:journalen@itu.dk)) on December 4, 2015, at the latest.**

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

## MINUTES

Board meeting,

November 19, 2015, at 14:00 – 17:00

### Present:

From the Board: Jørgen Lindegaard, Annette Stausholm, Maria Rørbye Rønn, Lars Mathiesen, David Basin, Sebastian Büttrich, Thomas Hildebrandt, Vytautas Davidavicius and Gabriele Zeizyte (via voice call from Singapore).

From the Executive Management: Mads Tofte and Georg Dam Steffensen.

The minutes taker:  
Gitte Gramstrup

## **Public items:**

### **1. Welcome to new appointed Board Members (briefing)**

The Chairman of the Board welcomed the Board to the last board meeting this year and gave a special welcome to the new appointed board members Lars Mathiesen and David Basin. There was a round of introduction.

### **2. Approval of the minutes from the previous meeting (decision)**

No comments to the minutes from the meeting on September 17, 2015, had been received.

### **Recommendation:**

*The Executive Management recommended that the minutes were approved.*

### **Conclusion:**

*The minutes were formally approved.*

### **3. Follow-up on result goals and strategic goals (briefing)**

Mads Tofte referred to enclosures 1 and 2, and the comments to the agenda. About T1, new data from autumn 2015 shows that the average response on the average overall satisfaction with courses will be below 4.75, which is not satisfying, whereas it is not yet clear what the average of all the quantitative questions is. We need to pay attention to some courses scoring low at both course and teaching. "I'm happy to study at ITU", from the evaluation, scores an average of 5.34, which is very satisfying. Mads Tofte answered questions from the board member Vytautas Davidavicius on quality process and from Annette Stausholm on the nature of the dissatisfaction. Thomas Hildebrand mentioned that evaluation is not just a question of numbers; there is a lot to it. The Chairman of the Board added that the numbers were quite good indicators if they repeatedly turned out with the same result for a longer period of time and that he expected management to follow up.

About T6, T7, and T8, Mads Tofte stated that these will end up green.

About T2, Mads Tofte on inquiry from Vytautas Davidavicius confirmed that Executive Management shall intervene with additional measures, if necessary. On inquiry from Annette Stausholm, Mads Tofte informed that it is not known yet what final changes the government has planned with regards to the study progress reform. Maria Rørbye Rønn suggested giving the board a briefing on changes at the next board meeting in April 2016. Mads Tofte agreed to this. On inquiry from Gabriele Zeizyte, Mads Tofte gave a short briefing on actions taken place regarding previous drop outs. The current number is not known yet.

About T10, Mads Tofte and Georg Dam Steffensen on inquiry from the board informed of the number of funded PhDs. The Chairman of the Board declared a willingness to be positive if an application from well qualified students and supported from Executive Management for more funded PhDs should occur.

About T12, Mads Tofte stated that all indications on a good final result look well.

#### **4. The accounting of third quarter and the prediction of the result of the year 2015 (briefing)**

Georg Dam Steffensen referred to enclosure 3 and answered questions from board members. The forecast result looks very good, especially due to the result of the rental case, and the cash flow too looks really fine. The Chairman of the Board stated profound satisfaction with the way the university is run.

#### **Confidential item:**

#### **5.**

#### **Public item:**

#### **6. The Budget 2016 (decision)**

Georg Dam Steffensen referred to enclosure 5 with a budgeted result of the year of - 9.519 million DKK and went through table 4. The extra 50 software students will not give any income until 2017. As part 4 of the enclosure shows, there are several uncertainties. With the budget proposal including strategic goals, the Executive Management expects the equity/income-ratio to maintain at the long-time goal of 18 per cent. The budget result 2016 would have been around 0 without the new initiatives. Georg Dam Steffensen answered clarifying questions from board members.

On inquiry from Annette Stausholm, Mads Tofte stated that a lot of funding possibilities have diminished considerably as a result of the research council's budget cuts of around 1.4 billion DKK in 2016. With single-digit success rates at the research councils, getting funding from the research councils is currently almost like entering a lottery. Even good applications will be rejected. Given the changed situation for the research councils, it is not realistic to reach the goal in the development contract. Thomas Hildebrandt agreed that funding has become like a lottery and encouraged to send out the signal that most faculty is actually doing a good job regarding funding applications.

The Chairman of the Board concluded that the budget proposal was approved.

#### **Recommendation:**

*Executive Management recommended that the budget proposal be approved by the Board.*

**Conclusion:**

The board unanimously approved the budget proposal 2016.

**Confidential items:**

7.

8.

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**Public items:****10. Institutional Accreditation – a status (briefing)**

Mads Tofte informed that the work on getting ready for the institutional accreditation in 2016 is progressing according to plans. He briefly outlined the plan; the report is due to be delivered to the Accreditation Panel by March 1, 2016.

**11. Questions regarding mail-delivered briefings (briefing)**

The Chairman of the Board concluded that there were no questions to the mail delivered briefings.

**12. Any Other Business**

The Chairman of the Board mentioned the possibility of an extraordinary board meeting (possibly by telephone) in February 2016, if new issues from government/minister might imply it.

Communications plan to have a photographer to take new pictures of the Board at the April meeting 2016.

Finally, the Chairman of the Board informed that Sebastian Büttrich and Thomas Hildebrandt both have decided not to run for a new elected period as board members, which meant that this would be their final ITU board meeting. He thanked both for their contributions to the discussions at board meetings. Thomas Hildebrandt and Sebastian Büttrich both thanked for an interesting period and had reason to believe that new candidates were ready to take their seats.

The Chairman rounded the meeting by wishing all a merry Christmas.

Respectfully submitted,

Gitte Gramstrup  
Assistant to the Executive Management