

## Enclosure 9

### Plan for Tasks of the Management, Board Meetings etc., 2014

Time	Event	Comments
Friday, 17 January	Graduation	
Wednesday, 19 February, at 16:00 – 19:00	Employers´ Panel Meeting	
Thursday, 27 March	Temporary agenda, enclosures incl. (not economy enclosures) to the chairman of the board	
Tuesday, 1 April	Pre-meeting between the chairman of the board and the vice chancellor	
Thursday, 3 April	Final agenda, enclosures incl., to the board	
<b>Friday, 11 April, at 14:00 (due to Easter)</b>	<b>Board Meeting</b>	See items for the agenda below
Friday, 11 April, at 17:00 - 19:30	Graduation	
Friday, 9 May	Foresight Panel Meeting This year the board subsequently will be informed of the report from the Foresight Panel and not at the meeting	
Tuesday, 27 May	Temporary material for the strategy seminar, enclosures incl., to the chairman of the board	
Monday, 2 June	Pre-meeting between the chairman of the board and the vice chancellor	
Wednesday, 4 June	Final material, enclosures incl., to the board	
<b>Thursday 12 June, at 9:00 -21:00</b>	<b>Strategy Seminar (at the IT-University of Copenhagen)</b>	See items for the agenda below
Friday, 27 June at 15:00 - 16:00	State of the IT University of Copenhagen presentation	
Friday, 27 June at 16:00 – 24:00	Summerparty	
Monday, 30 June at 17:00 – 19:30	Graduation	
Wednesday, 20 August	Management Seminar (at the IT-University of Copenhagen)	Group of "Heads" at the ITU
Thursday, 4 September	Temporary agenda, enclosures incl., to the chairman of the board	
Tuesday, 9 September	Pre-meeting between the chairman of the board and the vice chancellor	
Thursday, 11 September	Final agenda, enclosures incl., to the board	
<b>Friday, 19 September, at 14:00</b>	<b>Board Meeting</b>	See items for the agenda below



<b>Friday, 26 September, at 18.30</b>	<b>Annual Party</b>	
Thursday, 2 October, at 16:00 – 19:00	Employers´ Panel Meeting	
Friday, 3 October, at 17:00 – 19:30	Graduation	
Thursday, 6 November	Temporary agenda, enclosures incl., to the chairman of the board	
Tuesday, 11 November	Pre-meeting between the chairman of the board and the vice chancellor	
Thursday, 13 November	Final agenda, enclosures incl., to the board	
<b>Friday, 21 November, at 14:00</b>	<b>Board Meeting</b>	See items for the agenda below

#### **Board Meeting, April 2014**

Items for the agenda:

- Presentation of annual accounts 2013
- Presentation of annual report 2013 for approval of the Board
- Fulfilment of goals for the ended year
- Etc.

#### **Foresight Panel Meeting, May 2014**

Items for the agenda (in 2013 the agenda was the following):

- Building research in the “Business Corner”; implementation of research strategy; Sapere Aude project/ERC application.

#### **Strategy Seminar for the board, June 2014**

- Input from the Foresight Panel Meeting
- Check of strategy documents
- Follow-up on development contract for 2012-2014
- Development contract for 2015 - ?

#### **Management Seminar, August 2014**

- Input from strategy seminar of the board
- Follow-up on strategy and development contract
- Starting signal for accounts 2015 – review of principles, etc.

#### **Board Meeting September 2014**

Items for the agenda:

- Half-year accounts and prediction for the result of the year
- Preparation of draft of strategic focus areas for the coming year
- Discussion of conditions of the budget 2015 – external framework
- Work schedule for the meetings for the following year



- Review and adjustment of the rules of procedure of the board, cf. § 14, 2. in the rules of procedure
- Etc.

### **Board Meeting, November 2014**

Items for the agenda:

- Approval of the budget 2015
- Accounts after third quarter and prediction of the results of the year
- Determine targets for the coming year
- Development contract for 2015 - ?
- Self-evaluation of the work of the board
- Evaluation of the work of the daily university management and of the co-operation between the board and the daily university management
- Etc.