

# Enclosure 8

## ITU-Board Self-evaluation Questionnaire

Board Member:

Date:

5 = Yes, totally agree, 4 = Yes, partly agree, 3 = No, disagree, 2 = No, totally disagree, 1 = ?/do not know

### The Board's size and composition

Please mark the appropriate box with an "x"

1) Does the ITU Board have the right size?  5  4  3  2  1

Comments/suggestions:

2) Does the recruitment of new Board Members happen in an appropriate manner?  5  4  3  2  1

Comments/suggestions:

3) Does the Board, as a whole, have the right qualifications within

- Higher education?  5  4  3  2  1
- Research?  5  4  3  2  1
- Finances?  5  4  3  2  1
- Market conditions?  5  4  3  2  1
- Strategy?  5  4  3  2  1
- IT?  5  4  3  2  1
- Management?  5  4  3  2  1

Comments/suggestions:

4) Does the Board have the right composition of members in relation to

- Field of qualifications?  5  4  3  2  1
- Age distribution?  5  4  3  2  1

Comments/suggestions:

5) In what way do you personally contribute to the work of the ITU Board?  5  4  3  2  1

Comments:

## Board Meetings

6) Is the material sent out before the meetings

- Sufficiently clear and comprehensible?
- Of adequate quantity?
- Sufficient as basis for decisions?

|                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments/suggestions:

7) Does the agenda for the meetings cover issues relevant to the Board's work?

|                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

Comments/suggestions:

8) Is further information between the board meetings necessary?

|                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

Comments/suggestions:

9) Do the Board Members have sufficient access to the information needed?

|                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

Comments/suggestions:

10) Is the present number of board meetings sufficient?

|                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

Comments/suggestions:

11) Do the board meetings last the right amount of time?

|                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

Comments/suggestions:

12) Is there enough time to adequately discuss the individual items on the agenda at the board meetings?

|                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

Comments/suggestions:

13) Is the dialogue sufficiently open and free and does everybody get a chance to speak?

|                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

Comments/suggestions:

14) Do the individual Board Members take an active part in the board meetings?

|                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

Comments/suggestions:

15) Do the individual Board Members contribute with independent positions on the issues being discussed at the board meetings?

|                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

Comments/suggestions:

- 16) Is the clarification of the issues being discussed at the board meetings adequate?

Comments/suggestions:

## The Board´s work

- 17) Is the Board´s current evaluation of the budget of the ITU satisfactory?

Comments/suggestions:

- 18) Is the Board´s current position on the strategic conditions of the ITU satisfactory?

Comments/suggestions:

- 19) Does the Board sufficiently focus on the risk factors that can influence the future goals and position of the ITU?

Comments/suggestions:

- 20) Does the Board focus on the right problems?

Comments/suggestions:

- 21) Does the Board supervise the activities of the ITU sufficiently?

Comments/suggestions:

- 22) Does the Board interact actively with the Management concerning the development of the ITU?

Comments/suggestions:

- 23) Is the interaction between the Board and the Management satisfactory?

Comments/suggestions:

- 24) As a whole, is the work of the ITU Board satisfactory?

Comments/suggestions:

## The Boards´ s chairmanship

25) Is the interaction between the Board and the Chairman/chairmanship of the Board satisfactory?

Comments/suggestions:

26) Is the management of the Board´s work efficient?

Comments/suggestions:

27) Does the Chairman/chairmanship of the Board make sure that the Board focuses on the right problems?

Comments/suggestions:

28) Does the Chairman of the Board make sure that the board meetings are sufficiently efficient and constructive?

Comments/suggestions:

29) Does the Chairman/chairmanship of the Board make sure that a reasonable and regular evaluation of the strategies and of the implementation of these takes place?

Comments/suggestions:

30) Does the Chairman/chairmanship of the Board get the most out of the Board?

- During the board meetings
- Outside of the board meetings

Comments/suggestions:

## Evaluation of the Board

31) Is it relevant to have regular evaluations of

- The individual Board Member´s commitment to and qualifications for the board?
- The Board´s composition, efficiency, etc., as a whole?

Comments/suggestions:

## Evaluation of the Executive Management

32) Is the work of the Management satisfactory?

Comments/suggestions:

## Evaluation of the co-operation between the Board and the Management

33) Is the co-operation between the Board and the Management satisfactory?

Comments/suggestions:

## Other conditions

34) Should other conditions, among these suggestions of improvements to the work of the ITU Board, be part of the discussion?

Comments/suggestions: