



**IT University**  
of Copenhagen

For the Members of the Board

**Management**

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Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of this document and enclosures are Available Public Information.

**Agenda for the IT University Board Meeting on Friday, April 20<sup>th</sup>, 2012, at 14:00 – 17:00, in Room 3A20/28, IT University of Copenhagen, Rued Langgaards Vej 7, 2300 Copenhagen S**

**Public items:**

- 1. Approval of the minutes from the previous meeting (decision)**
- 2. Annual Report 2011 (decision)**
  - Enclosure 1: Annual Report 2011**
  - Enclosure 2: KPMG: Long-form audit report, dated 20 April, 2012**
  - Enclosure 3: The Audit Department's Statement and Audit Report, IT University of Copenhagen, 2011 (in Danish)**
- 3. Fulfilment of goals and accounting figures for 2011 (discussion)**
  - Enclosure 4: Follow-up on Strategic Goals for 2011**
- 4. Strategy 2012-2016 and Development Contract 2012-2014 (decision)**
  - Enclosure 5: The IT University of Copenhagen Strategy 2012-2016**
  - Enclosure 6: The IT University of Copenhagen Strategy 2012-2016 (with mark-up)**
  - Enclosure 7: Development Contract for IT University of Copenhagen 2012-2014 (DRAFT)**
  - Enclosure 8: Development Contract for IT University of Copenhagen 2012-2014 (DRAFT) with mark-up**



**Confidential items:**

**5.**

**Public items:**

**6. Organisational matters (briefing)**

**7. Agenda for the Board ´s strategy seminar 2012 (decision)**

**8. Rules of Procedure (decision)**

**Enclosure 10: Rules of Procedure**

**9. Questions regarding mail delivered briefings (briefing)**

**10. Any Other Business**



## Management´s comments on the agenda

### Public items:

#### **Item 1: Approval of the minutes from the previous meeting (decision)**

No comments to the minutes from the meeting on November 25<sup>th</sup>, 2011, have been received.

#### **Recommendation:**

*The Management recommends that the minutes be approved.*

#### **Item 2: Annual Report 2011 (decision)**

**Enclosure 1:** Annual Report 2011

**Enclosure 2:** KPMG: Long-form audit report, dated 20 April, 2012

**Enclosure 3:** The Audit Department´s Statement and Audit Report, IT University of Copenhagen, 2011 (in Danish)

(At the meeting, the Management first will give a brief review of the main results, followed by a response to the Board from the KPMG (Charlotte Formsgaard and Peter Gath) and The Audit Department (Lars Tang and Peter Kjær Strandlyst). If all goes well, the documents are hereby signed.)

The Annual Report 2011 (Enclosure 1) is hereby presented to the Board´s approval together with the KPMG Auditor´s Records (Enclosure 2) and the Audit Department´s Statement and Audit Report (Enclosure 3).

#### **Recommendation:**

*The Management recommends that the Annual Report be approved.*

#### **Item 3: Fulfilment of goals and accounting figures for 2011 (discussion)**

**Enclosure 4:** Follow-up on Strategic Goals for 2011

This item, which stems from the Rules of Procedure, is intended for a discussion/self-evaluation of the results of the year 2011, beyond the factual reporting under item 2.

#### **Item 4: Strategy 2012-2016 and Development Contract 2012-2014 (decision)**

**Enclosure 5:** The IT University of Copenhagen Strategy 2012-2016

**Enclosure 6:** The IT University of Copenhagen Strategy 2012-2016 (with mark-up)

**Enclosure 7:** Development Contract for IT University of Copenhagen 2012-2014 (DRAFT)

**Enclosure 8:** Development Contract for IT University of Copenhagen 2012-2014 (DRAFT) with mark-up

The strategy document has been revised as a result of two internal hearings in January and February 2012. Enclosure 5 shows the resulting strategy without



mark-up, whereas Enclosure 6 shows the version included in the material for the Board meeting on November 25<sup>th</sup>, 2011, with mark-up showing the changes that lead to Enclosure 5.

Similarly, The Draft Development Contract (Encl. 7) is the result of an internal hearing. Enclosure 8 is the version sent to the Board on February 22<sup>nd</sup>, 2012, with mark-up, showing the changes that lead to Enclosure 7.

### **Recommendations**

1. *Management recommends that the Board approves the strategy 2012-2016 (Enclosure 5).*
2. *Management recommends that Enclosure 7 – translated into Danish – is submitted to the ministry on April 23<sup>rd</sup>, 2012, as ITU's starting point of the negotiations.*

### **Confidential items:**

#### **Item 5:**

### **Public items:**

#### **Item 6: Organisational matters (briefing)**

- Information about the final result of organisational changes of the department
- New Head of Studies
- Results from workplace assessment
- Information about the building Rued Langgaards Vej 7

#### **Item 7: Agenda for the Board's strategy seminar 2012 (decision)**

##### **Recommendation:**

*Management suggest the following agenda items for the strategy seminar:*

1. Review of existing strategies (overarching strategy; globalisation strategy; education strategy; research strategy and communication strategy)
2. Discussion of new sub-strategies (only one: IT strategy)
3. Possible ownership of the building

#### **Item 8: Rules of Procedure (decision)**



**Enclosure 10:** Rules of Procedure

As a result of the decisions made at the previous Board Meeting and the following discussions with the ministry on the revised Regulations of the IT University of Copenhagen, two minor changes have been made in the Rules of Procedure:

In §8 is the new subsection 10 on recommendation from the ministry transferred to the Rules of Procedure from the Regulations of the IT University of Copenhagen.

In §9 is in subsection 4 added a sentence: "In connection with the Confidential Information in the document is specified a short explanation"; according to decision made at the Board Meeting in November 25, 2011.

**Recommendation:**

*The Management recommends that the revised Rules of Procedure be approved.*

**Item 9: Questions regarding mail delivered briefings (briefing):**

- E-mail 2012-02-22: Draft Development Contract
- E-mail 2012-01-31: ITU Development Contract 2012-2014: draft of ITU´s goals
- E-mail 2012-01-18: ITU Development Contract 2012-2014
- E-mail 2012-01-09: Question concerning process for revision of globalisation strategy
- E-mail 2011-12-02: Revised Plan for tasks of the Management, Board Meetings, etc., 2012

**Item 10: Any Other Business**

- Photography

Yours sincerely,

Gitte Gramstrup  
Assistant to the Management