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Journal no.: 2012-021-0005

19 December 2012

For the Members of the IT University Board

Comments on the minutes are kindly asked to be given in writing to the Journal (journalen@itu.dk) on December 18, 2012, the latest.

If no objections have been received within the deadline, the minutes will be regarded as approved. Subsequently, decisions and initiatives will be effectuated and the Publicly Available Information made public. The minutes are formally approved as the first item on the next Board meeting.

If objections of essential character are received within the deadline, the revised minutes will be sent out to the Members of the Board with a **further 8 days of deadline for objections**. If no further objections have been received within this deadline, the minutes will be made public. **In the case further objections are received within this deadline, the minutes will await approval at the next Board meeting before they are made public.**

Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of the document and enclosures are Available Public Information.

MINUTES

Board meeting, November 23, 2012, at 14:00 – 17:00

Present:

From the Board: Jørgen Lindegaard, Per Ladegaard, Annette Stausholm Nielsen, David Jay Bolter, Sebastian Büttrich, Thomas Hildebrandt, Mark Gray and Alexander Momtaz Jacobsen.

From the Management: Mads Tofte, Jørgen Staunstrup and Georg Dam Steffensen.

Regrets: Maria Rørbye Rønn



The minutes taker:
Gitte Gramstrup

Public items:

1. Welcome to new members of the Board (briefing)

The Chairman of the Board welcomed the new elected members Thomas Hildebrandt (faculty); Mark Gray and Alexander Momtaz Jacobsen (students), and there was a presentation round. The new appointed member, Maria Rørbye Rønn, was not able to attend this meeting.

2. Approval of the minutes dated October 8th, 2012, from previous meeting (decision)

No comments to the minutes dated October 8th, 2012, from the meeting on September 21, 2012, had been received.

Recommendation:

The Management recommended that the minutes be approved.

Conclusion:

The minutes were formally approved.

3. Follow-up on result goals and strategy goals (briefing)

The Chairman of the Board noted that there were more "red lights" than usual, this time.

Mads Tofte referred to the comments on the agenda. Concerning enclosure 1 and M1, the causes of the drop-out will be carefully looked at. Concerning M2, the subject will – among other things - be discussed with the Employers' Panel. The causes are not all known at present and can be of many sorts, but the matter will be carefully considered. Annette Stausholm Nielsen recommended the use of mentoring programmes for graduates, which was found to be a good idea. Per Ladegaard queried whether or not, self-employed graduates are counted among the employed and Mads Tofte promised to check this. (*This has subsequently been done. The self-employed graduates are counted among the employed, so self-employment is not the cause of the 83 % below the 87 %.*) The Chairman of the Board rounded off the discussion by stating the importance of having more focus on development tendencies than numbers and noted that the development of M1 + M2 will be followed up intensively by the Management.

About M8 and M9, Jørgen Staunstrup informed that at this stage it is too soon to say what needs to be done about it. A number of issues are at present being discussed with the Department, including different efforts to improve the quality of the applications.

Thomas Hildebrandt has requested the following rider to the minutes:



“As a researcher who has experienced being stopped by ITU from applying for money, Thomas Hildebrandt pointed out that ITU has already had focus on improving the quality and stopping some researchers from applying for this reason - and this seems not to have improved the success rate. Moreover, he informed that an officer from the Strategic Research Council had been surprised by the few applications within IT in the last round, and pointed out that they preferred to receive more applications than less of higher quality. This suggests to Thomas Hildebrandt, that improving the quality is not the place to put more efforts, rather it seemed like adding resources to allow more applications to be submitted could be more valuable. Annette Stausholm Nielsen asked if it was known if the number of rejected research applications was particular to ITU or similar to other institutions and thus could be seen as a consequence of increased competition. Jørgen Staunstrup replied that this was not known.”

The Chairman of the Board expressed satisfaction with M6 being green.

Concerning enclosure 2, Mads Tofte referred to the comments on the agenda. The list of goals is very long, and the Management is working on reducing the number and getting a shorter list for 2013. About U36 there has been an internal discussion on how this could turn from green to red, and the department management and the executive management will work together on solving this. Jay David Bolter queried if there are probably more than just one reason for the problem, and Jørgen Staunstrup confirmed that it is necessary to look at all sorts of explanations. Being an advisor for PhD students, Thomas Hildebrandt stressed the importance of the quality of the thesis, and Annette Stausholm Nielsen suggested having a portfolio that makes it possible to see the likelihood of fulfilling roadmaps with milestones.

Thomas Hildebrandt has requested the following rider to the minutes:

“Thomas Hildebrandt pointed out that a correct use of the half-year reports made by PhD students and statistics about maternity/illness leaves should make it possible to make a good prognosis about completion rates - and that he doubted that this had been taken into account when the numbers had been estimated.

As a former director of the FIRST PhD education programme (sag 09-063146/FUU), Thomas Hildebrandt stressed that ITU used to have PhD education programmes, in particular FIRST, that considerably supported the environment for PhD education both socially and scientifically but this ended by the end of 2010. Nothing has been introduced to replace it, which seems to have decreased the number of PhD courses and quality-improvement activities considerably.”

The Chairman of the Board rounded the discussion and noted that there were no further comments.



4. The accounting of third quarter and the prediction of the result of the year, 2012 (briefing)

Georg Dam Steffensen referred to the contents of enclosure 3 and the expected result. The cash flow is still good, and 20 more million will be invested in short term bonds by December. As decided by the Board, the revenue has been 18 %. The National Audit (Rigsrevisionen) has announced an investigation in the spring followed by a report in the fall next year.

The Chairman of the Board was very pleased with the predicted result of the year.

5. The budget 2013 (decision)

Georg Dam Steffensen informed the board of some adjustments and referred to the contents of enclosure 4. Concerning Table 6, government funds are anticipated also in 2016-2017, but this is not in the budget.

The Chairman of the Board found the budget to be very fine and was pleased with the hiring of new/more professors. Mads Tofte stated that things seem to be going in the right direction and mentioned a new "sanity check model" (a model to check whether budget assumptions on expenses and manning are well connected with central goals in the development contract 2012-2014 and the overall strategy 2012-2016).

Mark Gray asked about the prize of taking over the fifth floor, and Georg Dam Steffensen replied that this will be around ten million kroner per year. Asked by Thomas Hildebrandt, Mads Tofte confirmed that finding the right new faculty to hire will be a challenge. Sebastian Büttrich queried whether we are saving money, and Georg Dam Steffensen and Mads Tofte informed that the budget is not cutting administration costs; rather the growth in administration cost is slower than the growth in teaching and research.

Recommendation:

The Management recommended that the Board approve the budget for 2013.

Conclusion:

The Chairman of the Board concluded that the budget was approved with the comment of no negative results wanted in 2016 and 2017.

6. Current negotiations about rent agreement and taking over 5th floor (briefing)

Georg Dam Steffensen gave a short briefing on and answered questions about the current negotiations with the Building Agency (Bygningsstyrelsen). The IT University's current rental agreement expires on July 1, 2013, and a new agreement must be made. Also, there is the taking over the fifth floor, which is expected to happen in January 2013.



At the next Board Meeting in April next year, the Management will arrange a walk in the building to see the 5th floor.

Confidential items:

7.

8.

Public items:

9. New Head of Section (briefing)

Mads Tofte informed the board of a new section head at the Department, Laura Beloff, who is going to head the section Computer Games and Interaction Design, initially for a year. She is Finnish and has an artistic background and the cooperation looks promising.

10. Questions regarding mail delivered briefings (briefing)

The Chairman of the Board concluded that there were no questions to the mail delivered briefings.

11. Any Other Business

Employee Satisfaction Survey: Mads Tofte informed the board, that a survey is done every second year and the next one will be sent out on November 26. The result comes out at the end of February 2013.

12. Presentation of Head of Communication, Peter Kamph

Peter Kamph gave a presentation of the next step in the realization of the communication strategy: versioning of the brand essence towards students. The first things are going to happen in 2013.

The Chairman of the Board thanked Peter Kamph for very interesting information.

The next Board Meeting will be on April 19, 2013, and the Chairman of the Board rounded the meeting by wishing the members a happy Christmas and New Year.

Respectfully submitted,

Gitte Gramstrup
Assistant to the Management