



# IT University of Copenhagen

For the Members of the Board

Management  
Direct phone: +45 7218 5072  
E-mail: [gigr@itu.dk](mailto:gigr@itu.dk)  
Journal no.: 2012-021-0005

14 November 2012

Confidential Items are marked in grey and are only for the Board's own use. This applies to enclosures marked in grey as well.

The rest of this document and enclosures are Publicly Available Information.

**Agenda for the IT University Board Meeting on Friday, November 23, 2012, at 14:00 – 17:00, in Room 3A20/28, IT University of Copenhagen, Rued Langgaards Vej 7, 2300 Copenhagen S**

## Public items:

### 1. Welcome to new members of the Board (briefing)

### 2. Approval of the minutes dated October 8<sup>th</sup>, 2012, from the previous meeting (decision)

### 3. Follow-up on result goals and strategy goals (briefing)

**Enclosure 1:** Follow-up on Development Contract for 2012, as of September 30, 2012

**Enclosure 2:** Follow-up on Strategic Goals for 2012, as of September 30, 2012

### 4. The accounting of third quarter and the prediction of the result of the year, 2012 (briefing)

**Enclosure 3:** The IT University accounting as of September 30, 2012

### 5. The budget 2013 (decision)

**Enclosure 4:** Budget proposal 2013 for the IT University of Copenhagen

### 6. Current negotiations about rent agreement and taking over 5<sup>th</sup> floor (briefing)



**Confidential items:**

**7.**

**8.**

**Public items**

**9. New Head of Section (briefing)**

**10. Questions regarding mail delivered briefings (briefing)**

**11. Any Other Business**

**12. Presentation of Head of Communication, Peter Kamph**



## The Vice Chancellor's comments on the agenda

### Public items:

#### Item 1: Welcome to new members of the Board (briefing)

#### Item 2: Approval of the minutes dated October 8<sup>th</sup>, 2012, from the previous meeting (decision)

No comments to the minutes dated October 8<sup>th</sup>, 2012, from the meeting on September 21, 2012 have been received.

#### **Recommendation:**

*The Management recommends that the minutes be approved.*

#### Item 3: Follow-up on result goals and strategy goals (briefing)

**Enclosure 1:** Follow-up on Development Contract for 2012, as of September 30, 2012

**Enclosure 2:** Follow-up on Strategic Goals for 2012, as of September 30, 2012

#### Goals from the Development Contract (enclosure 1)

M1: Regrettably, drop-out of first-year bachelor students was two students more than the 34 students that were the limit of the goal. The result is very new and we do not know the causes of the drop-out, but of course we will follow up and work on reducing drop-out to below 15 %.

M2: Employment rates of MSc graduates do not live up to targets. Although employment rates are not entirely within the control of the university, we must reach the target even if it requires substantial changes and an extra effort. Some study programmes seem to have special employment problems.

On the positive side of the goals for education, we see that admission from other universities lives up to the target (M3); the completion speed of bachelor students lives up to targets (M4); the completion speed for MSc students is considerably above target (M5); the number of students involved in globally interactive study activities lives up to targets (M14); and teaching lives up to targets about efficiency (M15).

Concerning research, there are troubling signs concerning publication output (M8) and external funding (M9). In particular, publication output has decreased, despite the fact that the number of faculty has increased. The new department management and executive management will be working together on turning the development back on course.

Gradual reduction in administration (relative to total costs) is progressing according to plans (M16).

#### Additional strategic goals (enclosure 2)

U1 and U2: Admission is well above targets. Part-time education is right on target volume (U4). Adoption of the e-learning platform (LearnIT, U7) is slower



than target. By and large, revision of the MSc study programmes to cater for ITU's own bachelor graduates is progressing according to plans (U8, U9). As for research-based teaching on part-time programmes (U11), things are moving in right direction, but a bit slower than targets state.

Concerning IT, the migration of calendar and mail to Outlook (U21) is complete; we are currently working on the next step, namely moving mail and calendar into the cloud. The permissions are in place and ITU is poised to become the first public institution which legally uses the cloud for email and calendar.

Concerning research, the most serious concern is the completion speed of Ph.D. students (U36). Again, this is a problem which the department management and executive management will work together on solving. Otherwise, many of the research-related goals are satisfied, e.g., improvements of the library (U15); creation of research IT (U22); mapping out of funding sources (M28); improving funding support processes (U29); development of new research areas (U31); development of strategic areas (U32)

**Item 4: The accounting of third quarter and the prediction of the result of the year, 2012 (briefing)**

**Enclosure 3:** The IT University accounting as of September 30, 2012

Please refer to the enclosure.

**Item 5: The budget 2013 (decision)**

**Enclosure 4:** Budget proposal 2013 for the IT University of Copenhagen

**Recommendation:** The management recommends that the Board approves the budget for 2013.

**Item 6: Current negotiations about rent agreement and taking over 5<sup>th</sup> floor (briefing)**

**Confidential items:**

**Item 7:**

**Item 8:**

**Public items:**

**Item 9: New Head of Section (briefing)**

The Department has a new section head, namely Laura Beloff, who is going to head the section Computer Games and Interaction Design, initially for a year.



**Item 10: Questions regarding mail delivered briefings (briefing)**

The Members of the Board can ask any questions they may have to the previous sent out information:

E-mail 2012-10-22: Information on new elected members of the ITU Board

**Item 11: Any Other Business**

- Employee Satisfaction Survey.

**Item 12: Presentation of Head of Communication, Peter Kamph (briefing)**

Peter Kamph gives a presentation of the next step in the realisation of the communication strategy: versioning of the brand essence towards students.

Yours sincerely,

Gitte Gramstrup  
Assistant to the Management