

**Student Affairs and Programmes**

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**External examiner’s report regarding course, project or thesis exam**Please send this form by email to [sap@itu.dk](mailto:sap@itu.dk) or send it to the exam coordinator.

External examiners name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Group of external examiner (External examiner corps) (mark with an X):

|  |  |
| --- | --- |
| **Computer Science (D):** | **Ad hoc-appointment:** |

Course manager/Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course/Project title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of exam record: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ECTS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Exam semester: Spring/Summer 20\_\_\_\_\_ Autumn/Winter 20\_\_\_\_\_

Exam date(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of examinees: \_\_\_\_\_\_\_\_

Examination form (mark with an X):

|  |  |
| --- | --- |
| **A -** Written exam on premises: | **B -** Oral exams: |
| **C** - Submission of written work: | **D** - Submission of written work with following oral: |
| **E** - Thesis/Final projects: | **X** - Experimental form: |

Comments for the exam:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Satisfactory** | **Less than satisfactory** | **Not satisfactory** |
| **Before examination**   1. Briefing on curriculum: 2. Briefing on course description and progress or project requirements: 3. Planning of examination: |  |  |  |
| 1. Additional notes or comments: | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Satisfactory** | **Less than satisfactory** | **Not satisfacory** |
| **Examination progress**   1. Clarity of questions /  problem definition: 2. Examination progress: |  |  |  |
| 1. Additional notes or comments: | | | |
| **Academic evaluation of course, project, or thesis**  1.  The relationship between the examination and the course description, or between the examination and the project/thesis |  |  |  |
| Additional notes or comments: | | | |
| **Suggestions for development or changes:** | | | |

Cf. Ministerial Order no. 920 of the 4th of July 2024 (The External Examiner order) I hereby affirm that:

* the tests are conducted in accordance with applicable rules and regulations, cf. § 10;
* the students are receiving a uniform and fair treatment and that their achievements are receiving a reliable assessment that is in accordance with the rules set forth in Ministerial Order no. 1125 of the 4th of July 2024 on Grading (*Karakterskalabekendtgørelsen*) and rules on this matter described in the education’s programme, cf. § 10;   
  and I am aware that mutual examination should be avoided whenever possible, cf. § 17.

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_